

**MINUTES  
CITY OF GOOSE CREEK  
BOARD OF ZONING APPEALS  
TUESDAY, MAY 21, 2024, 6:00 PM  
MARGUERITE H. BROWN MUNICIPAL CENTER**

**I. CALL TO ORDER**

**Action:** Director Wise called the meeting to order at 6:00 p.m.

**Present:** Dan Guzman; Kelli Maddox; Don Mason; Robert Smith; Jen Wise

**Absent:** None

**Staff Present:** Kendra Wise, Planning and Zoning Director; Lili Ortiz-Ludlum, Administrative Assistant

**II. NEW BUSINESS**

a. ELECTION OF CHAIR

**Motion:** A motion was made to nominate Jen Wise for Chair. **Moved by** Board Member Smith; **Seconded by** Board Member Maddox.

**Discussion:** Board Member Mason stated he would like to nominate Board Member Smith for Chair. Director Wise stated a vote was needed for the motion on the table.

**Vote:** Board Member Guzman, Board member Maddox, and Board Member Smith voted in favor to nominate Jen Wise as Chair. Board Member Mason opposed. The motion carried (3-1).

b. ELECTION OF VICE CHAIR

**Motion:** A motion was made to nominate Robert Smith for Vice Chair. **Moved by** Chairperson Wise; **Seconded by** Board member Guzman.

**Discussion:** None.

**Vote:** All voted in favor. The motion carried (5-0).

c. APPROVAL OF RULES AND PROCEDURE

**Motion:** A motion was made to approve the rules and procedures as written. **Moved by** Board Member Smith; **Seconded by** Board Member Maddox.

**Discussion:** None.

**Vote:** All voted in favor. The motion carried (5-0).

**III. CLOSING REMARKS & ADJOURNMENT**

Director Wise stated this Board will meet on the third Tuesday of every month.

**Motion:** A motion was made to adjourn. **Moved by** Board Member Smith; **Seconded by** Board Member Mason.

**Discussion:** None.

**Vote:** All in favor. The motion carried (5-0).

Chairperson Wise adjourned the meeting at approximately 6:05 p.m.

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Date: \_\_\_\_\_

Jen Wise, Chair