



2013

Annual Report



MICHAEL J. HEITZLER, Ed.D
Mayor
MARK A. PHILLIPS
Mayor Pro-Tem
DENNIS C. HARMON
City Administrator

KIMO ESAREY
DEBRA GREEN-FLETCHER
JOHN B. McCANTS
FRANKLIN MOORE
JERRY TEKAC
City Council

May 30, 2014

Mayor Michael Heitzler, Ed.D
Mayor Pro Tem Mark Phillips
Councilmember Kimo Esarey
Councilmember Debra Green-Fletcher
Councilmember John McCants
Councilmember Franklin Moore
Councilmember Jerry Tekac

Dear Mr. Mayor and Members of City Council:

As required by Section 2-103(19) of the Code of Ordinances for the City of Goose Creek, I am submitting the 2013 Annual Report. This report provides a detailed account of each department's activities for the previous year and charts the City's progress towards its long-term goals. A condensed version of this report was distributed to each City household in the May issue of the City's newsletter.

The downtown redevelopment project was completed, along with an extension to the hiker/biker trail system at Plantation North Boulevard. An economic development consultant was hired to create an economic development and branding plan. The City has been steadfast in providing quality essential municipal services and will continue in that same vein. As the City continues to evolve a balance between growth and the preservation of its small town character is still a priority.

While the economy has been fairly stagnant since 2008, as reflected in several graphs in this report, there are positive signs that the economy is slowly recovering and positive growth will be the result. As the economy recovers the City will also regain the ability to enhance and expand service delivery – the future looks bright from a community and organizational view.

The financial health of the City continues to be excellent. Careful planning will continue to guide us through another year. As always, we are committed to providing the highest quality services to our citizens. As you review this report, if you have any questions or concerns please call or stop by City Hall.

Respectfully Submitted,

Dennis C. Harmon
City Administrator

Table of Contents

Executive Summary	1
Goals & Objectives	2
City Council & Staff	6
Ordinances	7
Financial Statement	9
Administration Department	11
Department of Planning & Zoning	19
Fire Department	23
Police Department	28
Department of Public Works	46
Crowfield Golf Club	52
Department of Recreation	53
Appendix: Major Equipment Inventory & Condition	

Executive Summary

Administration Department

- 33rd consecutive year without a property tax increase
- Online water bill payments increased to 26% in 2013

Department of Planning & Zoning

- Processed 372 permits, 45% of which were for new home construction

Fire Department

- Average response time for fire calls was four minutes and 53 seconds
- Average response time for EMS calls was five minutes and 41 seconds
- Responded to 2,281 fire/rescue calls and 2,401 EMS calls
- Performed 8,854 inspections

Police Department

- Average emergency response time was three minutes and 58 seconds
- Average non-emergency response time was six minutes and 18 seconds
- Received the South Carolina Outstanding Traffic Safe Community Award from AAA Carolinas Foundation for Traffic Safety for the ninth consecutive year

Department of Public Works

- Continued to implement the automated meter reading (AMR) program, with 141 new AMR meters installed and 543 existing meters converted in 2013
- Partnered with SCDOT as a Local Public Agency (LPA) to manage the construction of Plantation North Boulevard Extension Hiker / Biker Trail
- Performed 160 stormwater compliance inspections

Crowfield Golf Club

- Hosted 36,279 rounds of golf
- Offered Holiday Room Rentals
- Hosted 3rd Annual Goose Creek Classic Golf Tournament

Recreation Department

- Membership included 2,664 adults, 378 youth and 177 employees
- Four tennis courts were resurfaced
- Hosted the Goose Creek Fall Festival for the first year

Goals & Objectives

Without a clear direction it is difficult, at best, to provide the essential public services and guidance for a growing, maturing community. To this end the Mayor, City Council and staff have actively engaged in a strategic planning process for the past several years. The strategic planning process is conducted over a two day period where departmental briefings are presented, key community issues are identified and explored and goals and objectives are established. The Vision Statement, Mission Statement and Goals and Objectives are products of the strategic planning process, and provide clear direction for the Goose Creek community.

Vision Statement

Goose Creek is a city that has achieved a balance between growth, the environment and the preservation of a small town character. The City's primary concern is for the lifelong needs of all its citizens. Goose Creek is a partnership between its people, businesses, community institutions and its governments in the determination of the City's future.

Mission Statement

The City of Goose Creek seeks to serve the needs of its people, businesses and community institutions for a safe, secure and healthy environment, and facilitates planned and managed growth and economic development. The City shall fulfill its mission by ensuring that the highest quality of essential services are provided and by serving as a forum for identifying and addressing the needs of the community. The City assumes a leadership role in determining the future direction of the community.

2012 - 2013 Strategic Plan

One Year Planning Cycle

1. Develop and begin construction of a headquarters fire station and fire substation

- a. Plan Fire Substations

Action Items

- Determine Locations for New Headquarters & Station III
- Investigate Financing Options
- Investigate Partnerships for Fire Services
- Develop a Plan for Staffing and Equipping Fire Substations
- Modify Master Plan for XO Bunch Park and Incorporate Conceptual Plans with Headquarters Station for Passive and Active Parks

Comprehensive Plan: Community Facilities Element

2. Advance Road Improvement Plan

- a. Produce a more detailed Road Transportation Plan (Explain and Monitor)
- b. Investigate CARTA
- c. Develop Advocacy of Henry Brown Boulevard/Montague Plantation Road

Action Items

- Move the playground back 100 yard
- 35 MPH speed limit off of Roadways near Residential Areas (Montague Plantation Road)
- Investigate Partnerships for Fire Services

Comprehensive Plan: Transportation Element

3. Expand the Recreation District Where Feasible

- a. Expand recreation boundaries

Action Items

- Work with County Councilmember Dennis Fish on incorporating College Park Area
- Resolve issues on Casey Center in regard to the Recreation Commission's vision of the building/site
- Review Existing Facilities Plan

Comprehensive Plan: Community Facilities/Natural Resources Element

4. Continue Interaction With Others

- a. Send Clear Messages to State/County Governments/School District

Action Items

- Discuss improving the coordination between the City and the County's Fire Departments and the redrawing of the fire district
- Develop more practical annexation laws with the State
- Continue Charleston Area Transportation Study (CHATS) & Council of Government (COG) Participation
- Assist Roper Hospital in Promoting the Development of their Hospital at Carnes Crossroads

Comprehensive Plan: Priority Investment Element

5. Create Economic Development Plan

- a. Develop a prospectus of the City's potential and build a relationship with the members of Charleston Regional Development Alliance (CRDA)
- b. Continue Downtown Redevelopment

Action Items

- Actively Recruit Restaurants (Legislative/Administration Budget)
- Consider Employing a Consultant to Promote Economic Development
- Identify Marketing Strategies for Increasing Awareness of General Commercial Real Estate located within the City

- c. Market the Crowfield Corporate Center (property/buildings)

Comprehensive Plan: Economic Development Element

6. Continue to Develop Hiker/Biker Trail System

- a. Identify Future Projects
- b. Consider Coordination of Hiker/Biker Trails with Development of Stormwater System

Action Items

- Complete Plantation North Hiker/Biker Trail Project
- Prioritize future Hiker/Biker Trail Projects

Comprehensive Plan: Community Facilities Element

7. Consolidate Greater Goose Creek Area

- a. Identify/Address Annexations
 1. Contact Owners of Undeveloped Property for Annexation
- b. Seek Cooperation with Other Government Agencies to Jointly Serve and Provide Services

Action Items

- Identify Goals and Objectives
- Develop Methodologies/Incentives
- Initiate Annexation Process (Legislative Department Budget)

8. Safeguard Physical and Environmental Resources

- a. Acquire Vacant Properties/Open Space for Future Generations

Action Items

- Acquire Properties as Prioritized by City Council
- Explore Vacant Commercial Properties
- Investigate Other Properties

Comprehensive Plan: Natural Resources Element

9. Expand Water System

- a. Acquire Crowfield Water System(s)/The Oaks Water System

Action Items

- Negotiate Purchase of Systems
- Determine Financing Methodologies
- Purchase the Systems
- Determine need for additional water storage based upon Water System Master Plan Update (capacity, cost, etc.)

Comprehensive Plan: Community Facilities Element

10. Develop Long Term Plan for Golf Course Facilities

Action Items

- Develop a Facilities Plan for Clubhouse/Banquet Facility/Meeting Facility
- Develop a Facilities Financial Plan

Comprehensive Plan: Community Facilities Element

11. Explore Opportunities to Redevelop Housing

- a. Participate in Berkeley County Tax Sales for Property Located in the City

Action Items

- Determine Available Properties
- Determine Financing Methodologies

Comprehensive Plan: Housing Element

12. Develop Succession Plan for Selective Key Management Positions

Five Year Planning Cycle

1. Increase Efforts to Safeguard Physical and Environmental Resources

- a. Monitor Stormwater Utility Development
- b. Review Feasibility of Establishing a Capital Account for Green Space Land Acquisition
- c. Request Berkeley County to Conduct a Citywide Drainage Conditions Study on their ditches

Comprehensive Plan: Natural Resources/Community Facilities Element

2. Develop Plan for Passive and Active Parks at XO Bunch and Central Park Properties

- a. Plan for Boardwalks in Nature Preserve behind the MHB Municipal Center

Comprehensive Plan: Community Facilities Element

3. Plan for City-Wide Oversight of Community Amenities

Comprehensive Plan: Community Facilities Element

4. Evaluate Access to the Goose Creek Reservoir

Comprehensive Plan: Community Facilities/Natural Resources Element

5. Consider Community Impact of Alcoa upon Closing of Plant Facilities

6. Plan for Future Fire Stations

- a. Liberty Hall, Carnes Crossroads and any additional Fire Stations as Needed

Twenty Year Planning Cycle

1. Accommodate a Changing Population

Comprehensive Plan: Population Element

3. Use Multimodal Transportation System

Comprehensive Plan: Transportation Element

Council & Staff

City Council Photo



L to R: Mark Phillips, Franklin Moore, Mayor Michael Heitzler, Jerry Tekac, Marguerite Brown, Mayor Pro Tem Kimo Esarey, John McCants

Senior Staff Photo



Front Row: Police Chief Harvey Becker, Assistant City Administrator Jeff Molinari, City Clerk Kelly Lovette, Public Information Officer Jesica Mackey, Human Resources Director Joellyn Robbins

Middle Row: Public Works Director Steve Price, Fire Chief Steve Chapman, Finance Director Ron Faretra, Recreation Director Gary Stuber

Back Row: Director of Planning & Zoning Sarah Hanson, City Administrator Dennis Harmon, Golf Director Troy Sanders, IT Director Ryan Byrd

Ordinances

The following properties were annexed in 2013:

- 128 Howe Hall Road – 2.35 acres
- 221 St. James Avenue – 8.10 acres

TOTAL: 2 annexations totaling 10.45 acres

The following ordinances were passed in 2013:

Ordinance #13-001

Passed January 8, 2013

An ordinance regulating smoking in public places and places of employment in the City of Goose Creek, South Carolina

Ordinance #13-002

Passed April 9, 2013

An ordinance to amend the Code of Ordinances of the City of Goose Creek, South Carolina by adding to Chapter 93 Health and Sanitation. Hours of operation for commercial refuse or waste collectors restricted

Ordinance #13-003

Passed June 11, 2013

An ordinance to amend the Business License Ordinance of the City of Goose Creek, South Carolina, by conforming to the current State Law and updating the Business License Ordinance to reflect modern practices

Ordinance #13-004

Passed June 11, 2013

An ordinance to amend the Code of Ordinances of the City of Goose Creek, South Carolina by repealing the existing Chapter 110, Section 110.082 Daily Report to Police; Positive Identification of Sellers; Photographs of Jewelry Purchases; Retention of Records. Adopting in lieu thereof the attached Chapter 110 Section 110.082 Daily Report to Positive Identification of Sellers; Photographs of Jewelry Purchases; Retention of Records

Ordinance #13-006

Passed September 10, 2013

An ordinance to amend the zoning ordinance of the City of Goose Creek, South Carolina, to provide for changes to Section 151.028 Definitions of Words and Terms; Section 151.082(C)(2) Design Standards; Section (C)(3)(b); Section 151.108(G) Accessory Uses, Portable Storage Systems; Section 151.173(B)(1) Zoning Board of Appeals, organization meetings and rules of procedure; Section 151.173(C)(7) Zoning Board of Appeals, Public Hearing on Appeals, Conditional Uses and Proposed Amendment; Section 151.190 (F)(6)(a) Architectural Review Board, Meetings, Time and Place

Ordinance #13-007

Passed September 10, 2013

An ordinance to amend the zoning ordinance of the City of Goose Creek, South Carolina, to provide for changes to Section 151.085 buffer Areas and Screens of the Zoning Ordinance of the City of Goose Creek

Ordinance #13-009

Passed October 8, 2013

An ordinance to establish a two-percent Hospitality Fee on the charges for prepared food and beverages within the City of Goose Creek, a South Carolina Municipal Corporation. In accordance with Title 6, Chapter 1, Section 6-1-720 of the Code of Laws of South Carolina, 1976

Ordinance #13-010

Passed October 8, 2013

An ordinance to raise revenue and adopt a budget for the City of Goose Creek, South Carolina, for the fiscal year beginning January 1, 2014 and ending December 31, 2014

Ordinance #13-011

Passed November 12, 2013

An ordinance to amend the zoning map of the City of Goose Creek, South Carolina, to provide for changes in the zoning districts of the City of Goose Creek (Plantation Square Shopping Center – 221 St. James Avenue)

Ordinance #13-012

Passed November 12, 2013

An ordinance to amend the zoning ordinance of the City of Goose Creek, South Carolina, to provide for changes to Section 151.236(F) Lighting of Signs and Section 151.238 Signage of the Zoning Ordinance

Financial Statement

The City's financial position is excellent. The City has seen a slight increase in new housing construction and the City continues its strong financial position through the diversification of revenue streams maintaining financial well being. This has allowed the City to continue to provide excellent service delivery without a property tax increase for 33 consecutive years.

Another uncommon feature is the strong financial well being of Goose Creek. The City's positive balance in the general fund, substantial cash reserves, ample cash flow and prompt payment of current expenses are due to strong leadership, competent financial management and a healthy economy.

General Fund

General Fund Revenues

Berkeley Co. EMS/Goose Creek EMS	\$529,101
Berkeley County Water & Sanitation Collection Fees	\$100,972
Business License	\$4,677,865
Court	\$369,404
Franchise Fees	\$2,287,411
Interest	\$6,307
Miscellaneous	\$49,374
Insurance Proceeds	\$37,373
Permits	\$361,904
Rent Income	\$73,959
Sale of Fixed Assets	\$22,430
Sanitation Fees	\$1,706,385
Grants	\$142,116
School Resource Officers	\$81,911
Special Police Fees	\$43,306
State Shared Revenues	\$1,045,780
Taxes	\$1,168,840
Local Option Sales Tax – Municipal Revenue	\$1,449,101
Local Option Sales Tax – Rebated to Property Taxes	\$2,403,464
TOTAL	\$16,557,003

General Fund Expenses

Non-Departmental	\$10,334
Legislative	\$168,822
Administration	\$1,572,003
Planning	\$134,360
Police	\$6,305,611
Information Technology	\$438,919
Fire	\$3,565,519
Sanitation	\$1,123,745
Maintenance	\$1,065,836
Garage	\$319,094
Court	\$330,233
Recreation	\$1,239,977
TOTAL	\$16,274,453

Selected Funds

Fund	Revenues	Expenses
Water Enterprise	\$2,779,069	\$2,904,947
Golf Enterprise	\$1,166,259	\$1,284,706
Capital Projects	\$1,312	\$61,810
Impact Fees	\$50,888	-
Tax Increment Fund	\$306,166	\$1,453,753
Recreation	\$2,596,613	\$2,436,303

Financial Audit

The independent firm of Webster Rogers Public Accountants will be performing the 2013 municipal audit for the City of Goose Creek. In all prior years, the City has received an unqualified opinion (the highest rating) and expects to do so again for 2013.

Administration Department

About the Department

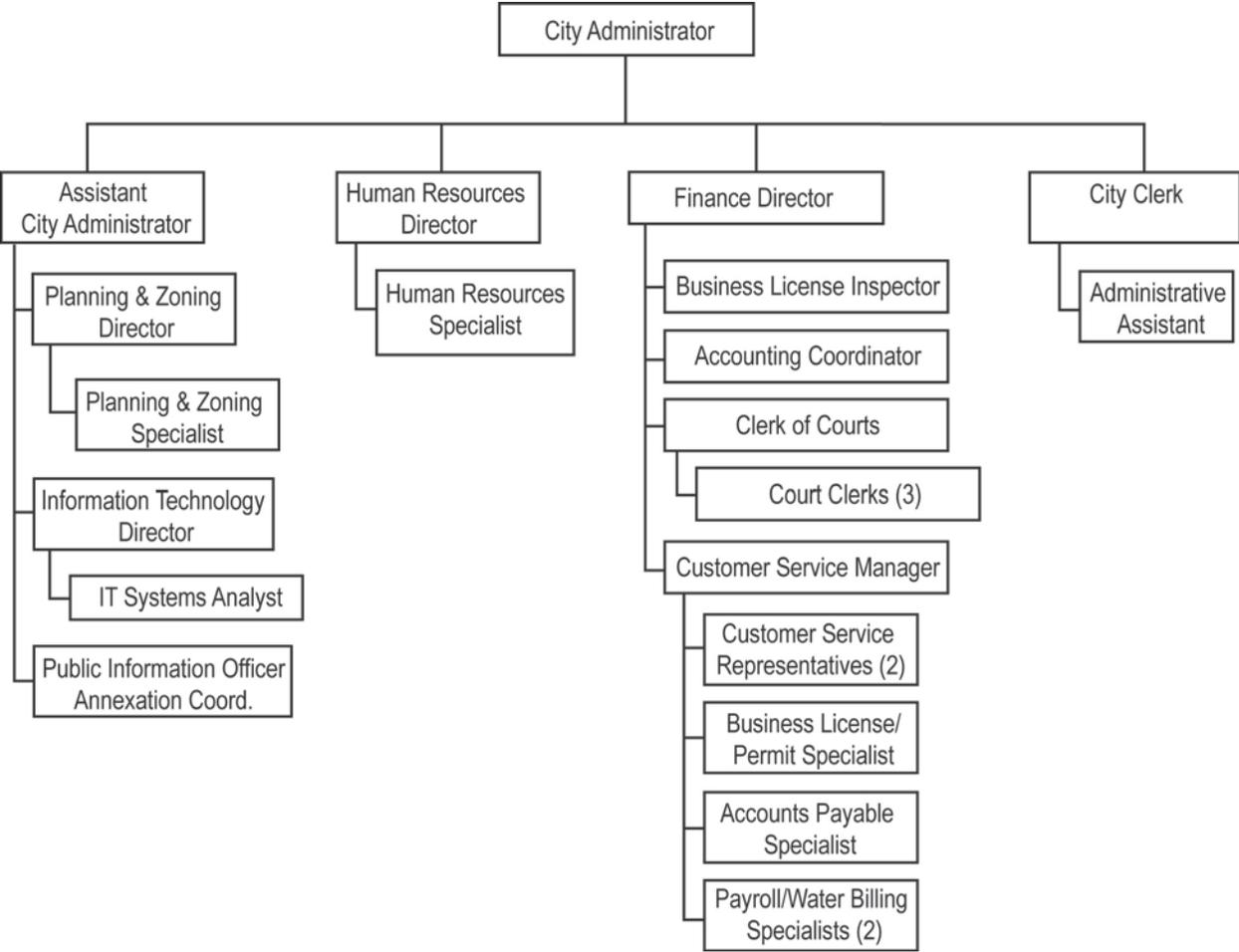
The Administration portion of the City of Goose Creek serves as a support function including the following services:

- General Management of the City
- Municipal Court
- Purchasing, Payroll and Human Resources
- Accounts Payable Services
- Record Keeping
- Financial Management and Accounting
- Water Billing and Collection
- Payment Collection Agent for Berkeley County Water & Sewer Authority
- Business Licensing and Permit Services
- Economic Development

Awards

- Michelle Soderberg was named the Administration Department’s 2013 Employee of the Year

Personnel



Licenses and Permits Provided

The City of Goose Creek had limited growth; with only 155 new residential units starting construction in 2013, a 16% decrease from 2012. The limited growth resulted in a slight loss in building permit revenues from the previous year. There was a very slight increase in the number of business licenses issued and the gross reported sales increased just over \$279,000 from the previous year.

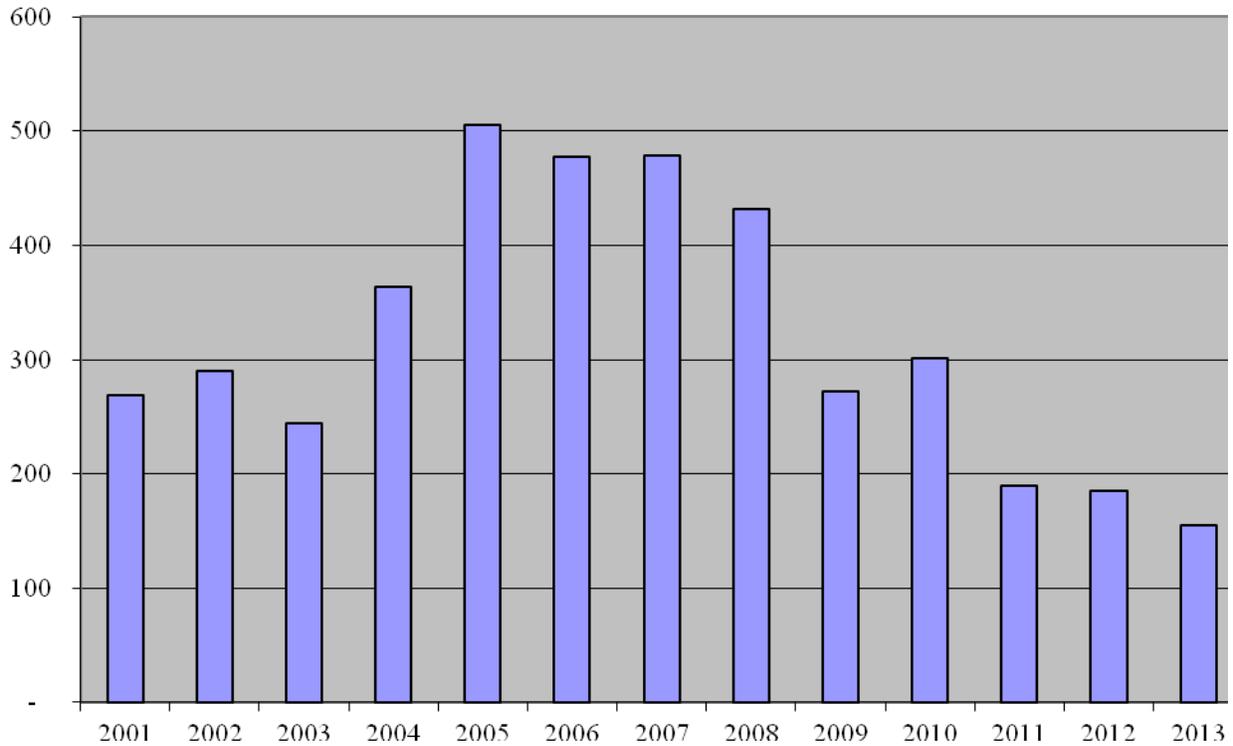
Business Licenses

Year	Issued	Gross Sales	Revenue
2004	2,459	\$ 551,605,303	\$ 2,755,580
2005	2,785	\$ 593,412,850	\$ 3,255,257
2006	3,011	\$ 704,040,083	\$ 3,782,637
2007	3,258	\$ 941,086,877	\$ 4,318,675
2008	3,546	\$ 1,186,033,846	\$ 4,787,876
2009	3,228	\$ 1,188,204,681	\$ 4,750,355
2010	3,510	\$ 969,349,256	\$ 4,388,010
2011	3,549	\$ 1,013,032,427	\$ 4,331,841
2012	3,617	\$ 1,013,393,124	\$ 4,334,230
2013	3,652	\$ 1,051,682,288	\$ 4,613,342

Building Permits

Year	Issued	Construction Cost	Revenue	New Housing
2004	1,738	\$ 70,452,955	\$ 473,437	364
2005	2,145	\$ 83,741,374	\$ 609,099	505
2006	2,102	\$ 93,238,266	\$ 602,864	477
2007	3,057	\$ 91,851,203	\$ 818,365	479
2008	2,537	\$ 69,294,701	\$ 677,450	432
2009	1,896	\$ 61,127,473	\$ 554,533	272
2010	2,279	\$ 57,628,850	\$ 526,941	301
2011	1,642	\$ 35,009,782	\$ 398,540	190
2012	1,844	\$ 34,206,892	\$ 396,715	185
2013	1,855	\$ 32,039,391	\$ 359,792	155

New Housing Starts



Berkeley County Water & Sanitation Collections

Berkeley County Water and Sanitation Authority installed new water and sanitation payment software. The new software does not print customer receipts in a timely manner which has resulted in long customer service lines at the drive thru. The number of payments has increased from the previous year but is still 7,000 less than the City was collecting prior to the change. Additionally, the dollar value of the payments has decreased by \$600,000. This has resulted in a \$30,000 loss in revenue.

BCWS Payments

Year	Customers	Payments
2004	26,340	\$ 1,242,312
2005	31,016	\$ 1,476,236
2006	34,994	\$ 1,716,547
2007	36,094	\$ 1,817,773
2008	37,153	\$ 2,097,864
2009	41,500	\$ 2,682,887
2010	43,032	\$ 2,841,329
2011	42,403	\$ 2,707,040
2012	27,064	\$ 1,714,764
2013	35,235	\$ 2,113,204

Water Revenues and Billing Processes

In 2013, the City processed 108,961 water bills, averaging 9,080 bills per month. This represents \$2,155,706 in water sales revenue for 2013. Late notices were also sent to all customers that had not paid their water bill by the due date; 40,004 late notices were sent out, generating \$97,058 late fees.

The City offers numerous payment methods for our water customers.

- Mail to our Local Post Office Drawer
- City Hall Night Drop Box
- City Hall Drive Through
- Over the Counter in City Hall
- On-line Payments
- Direct Debit

Almost fifty (50) percent of the water payments are received at City Hall in the form of drive-through, drop box or over the counter. The drive-through averages two hundred fifty (250) people a day with over five hundred (500) people a day during peak times.

Direct debit was initiated 15 years ago; since that time, the number of participants has been steadily rising. In 2013, direct debt payments increased 7% to 9,178 water bill customers.

The City of Goose Creek initiated on-line water bill account access and payments through the City's web site in June 2002. Customers can view their previous 12 months water consumption, their bill and make their payments on-line using American Express, MasterCard or Visa. In 2013, online payments increased 26% to 15,469 water bill payments totaling \$309,928.

Water Revenues & Billing Process

Year	Bills	Water Sales	Misc Water Fees	Water Tap Fees	Water Impact Fees
2004	76,306	1,769,769	179,170	153,000	405,825
2005	80,385	1,724,274	208,083	281,400	622,075
2006	84,775	1,810,963	243,032	234,050	791,700
2007	90,444	1,982,875	176,749	197,175	417,425
2008	96,314	2,082,047	227,439	192,500	425,250
2009	99,315	2,115,660	258,869	151,697	593,750
2010	101,593	2,221,132	348,118	130,500	278,325
2011	104,580	2,224,408	321,211	121,000	259,475
2012	107,300	2,191,098	288,808	96,000	225,750
2013	108,961	2,155,706	355,249	81,500	171,150

Year	Direct Debit	Online Payments
2004	4,496	1,056
2005	4,886	2,125
2006	5,380	3,015
2007	6,150	3,942
2008	6,770	5,156
2009	7,058	6,811
2010	7,815	8,392
2011	7,279	8,198
2012	8,606	12,275
2013	9,178	15,469

Municipal Court

City Council created Goose Creek Municipal Court as an independent branch of City Government; taking direction from City Council and the South Carolina Court Administration's Office. The Municipal Court is responsible for adjudicating local and state laws within the city limits of Goose Creek.

Municipal Judges are appointed by city council for terms determined at appointment. The Municipal Court staff consists of one jury trial judge, two bench trial judges who rotate one week on and one week off, one clerk of court, two full time assistant clerks of court, and one part-time assistant clerk of court. The Municipal Court is managed by the clerk of court who is directed by the finance director.

The Municipal Court holds traffic and criminal court four times a week on Tuesdays at 2:00pm, Wednesdays at 8:30am, and Thursdays at 8:30am and 2:00pm. Bond hearings are performed daily at 9:00am and 2:00pm by the bench trial judges.

Jury Trials are performed in the evenings at 6:00pm on Monday, Tuesday, and Wednesday by the evening jury trial judge.

2013 Court Totals

Total new cases	8,482
Total cases disposed	8,089
Total requested jury trials	190
Total scheduled jury trials	296
Total continued jury trials	69
Total disposed jury trials	228
Average pending jury trials for the year	135
Total fees, fines, and assessments collected	
City Retained	\$352,610
Victim's Assistance Fund	\$56,518
Amount sent to State Treasurer:	\$493,652
Total Collected	\$902,780

INFORMATION TECHNOLOGY

- Switched phone vendors to save the city \$20,000.00 per year in communication costs
- Replaced ¼ of the workstations in the City
- Virtualized the remaining servers in the City
- Completed over 1,750 help desk calls
- Implemented Advanced Authentication for Mobile Computers and Tablets
- Implemented Mobile Device Management for managing mobile phones and tablets
- Implemented a new Terminal Server to replace an antiquated Citrix environment
- Implemented a new backup service for Virtual Servers
- Implemented a new Web Filter
- Implemented a new Spam and Email Filter
- Increased storage for Police in car digital video system

HUMAN RESOURCES

Recruiting and Staffing

Human Resources continues to advertise open positions through the City's website, SC Employment Commission, Municipal Association of South Carolina, colleges, professional websites, automated job line and job fairs. The new website provides the ability for applicants to sign-up to receive notifications when certain jobs are posted. Applications and resumes reviewed and processed totaled 1,275.

Benefits

The third annual Employee Benefits Fair was held in November. Various vendors who provide our benefits attended to provide information to employees. Several new vendors were in attendance.

Wellness Reward Program

The Wellness Reward Program continues to grow in participation. The program offered three educational seminars in 2013 and provided numerous activities in which employees could earn reward hours for their participation. The flu clinic in October was a big success and attendance at the educational sessions has been at capacity. The Wellness Reward Program provides rewards for participating in these events.

Wellness Management

The Wellness Management portion of our Wellness Initiative was successful again in 2013. In order to be in compliance, employees must have a physical and lab works performed annually, and then meet with the wellness nurse. Employees receive a lower insurance rate for successfully participating in this program.

PUBLIC INFORMATION OFFICE

- Managed the design and launch of the City's new web site produced by CivicPlus
- Produced Community Newsletter, Annual Report and Historical Booklet (Woodstock)
- Planned the Beach and BBQ Festival, Sounds of Summers Concert Series, and Lakeside Holiday Lights
- Managed City Web site at www.cityofgoosecreek.com and Facebook Page
- Organized the City's 3rd Annual Goose Creek Classic Golf Tournament
- Organized the City's 1st Annual Goose Creek Fall Festival
- Secured over \$20,000 in event sponsorships for Citywide events
- Managed media relations
- Facilitated 2 annexations totaling 10.45 acres

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

This group of area business leaders met once in March 2013 to discuss the potential use of GIS (Geographic Information System) to measure economic development in the City and the hiring of a consultant to promote economic development. City Council decided in May 2013 to form the Economic Development Study Committee to include EDAC members and three members of City Council.



Pictured (L to R): Angela Gordon, Rick Buckner (Chair), Dean Infinger

ECONOMIC DEVELOPMENT STUDY COMMITTEE

In May, 2013, City Council created the Economic Development Study Committee. The committee is comprised of the City's Economic Development Advisory Committee (EDAC) and three members of City Council. One of the goals and objectives of City Council in the 2012-2013 Strategic Plan is to create an economic development plan. The City has engaged the services of Arnett, Muldrow & Associates, LLP (Greenville, SC) to facilitate the process and to produce the plan. The economic development planning process kicked off in September, 2013.



Pictured (L to R): Kimo Esarey (Mayor Pro Tem), Angela Gordon, Rick Buckner, Dean Infinger, Franklin Moore (Councilmember)

Committee Members:

- Councilmember Franklin Moore, Chairperson
- Mayor Pro Tem Kimo Esarey
- Councilmember Mark Phillips
- Rick Buckner, EDAC Member
- Angela Gordon, EDAC Member
- Dean Infinger, EDAC Member
- Joe Bagwell, EDAC Member
- Ron Henderson, EDAC Member

Issues of Concern and Points of Interest

The City's website continues to be improved and enhanced, allowing its residents to take advantage of time-saving innovations. The City of Goose Creek will continue to work towards automating all of the functions accomplished at City Hall. Staff will continue to encourage customers to use online payments or direct debits for water bill payments. The online payment system for traffic tickets is in place and the number of online court payments continues to increase monthly. Printable business license and building permit forms were added to the City's website. This will result in more efficient processing and improved customer service. The goal is for residents to conduct as much of their business with City Hall as technology permits any time during the day or night.

Department of Planning and Zoning

About the Department

The Department of Planning and Zoning provides essential services related to land use management, development and construction throughout the city. Planning and zoning services include:

- Zoning ordinance administration and enforcement
- Development plan review (subdivision, site plan, and architectural design review)
- Construction Permitting and Inspections
- Floodplain Management
- Comprehensive Planning
- Zoning and Flood Zone Certifications
- Geographic Information Systems (GIS) Data Management
- Cartography
- Database Management of the enhanced 911 system
- Street Naming and Numbering
- Customer Service

2013 Development

The Department of Planning and Zoning staff works with architects, engineers, and project managers in the review and approval of all proposed development. Staff reviews the site, architectural, landscaping, and construction plans for all new commercial development as well as exterior changes to existing business locations. In addition, the department reviews permitting and construction documentation associated with both existing and new residential construction and works closely with residential developers as building within the City's subdivisions continues. During 2013 the majority of residential building occurred within the Carnes Crossroads, Liberty Village, and Sophia Landing communities. From a commercial perspective, staff was involved with the construction and/or completion of Lowcountry Pediatrics in Crowfield Plantation, the Northwoods Sports Complex in Carnes Crossing, Fender Mender on Seewee Drive, Kingdom Hall on Seewee Drive, the Kimbrell's Furniture store on St. James Avenue, as well as, the plans to redevelop Plantation Square on St. James Avenue at Bridgetown Road.

Permit Report

Review of the plans for each individual construction project begins in the Department of Planning and Zoning. In 2013 there were a total of 372 permits submitted to the Department.

Permit Analysis

Type of Permit	2013 Total
Addition	10
Banner	21
Commercial Interior Uplift	5
Commercial Renovation	3
Commercial Amenity Center	1
Fire Restoration	1
Garage	5
Miscellaneous	8
New Home Construction	158
Pool	17
Pool Enclosures	4

Porch/Deck	42
Porch Enclosure	2
Screened Porch	8
Shed	17
Sign	44
Sunroom	9

BOARDS AND COMMISSIONS

As a part of its overall function, the Department of Planning and Zoning serves as staff to three standing citizen boards and commissions, namely, the Architectural Review Board, the Planning Commission and the Zoning Board of Appeals. Department staff processes petitions and applications in preparation for the meetings of all three boards and keeps records of the meeting proceedings and minutes.

Architectural Review Board

The seven-member Architectural Review Board is responsible for reviewing the signage, landscaping and exterior building design components of all commercial developments within the city.



ARB (L to R): John Sanders, Joel Arenson, Sharon Clopton, Rachael King, Tom Risso

ARB Members	Number of Meetings 2013	2013 Attendance
Joel Arenson	12	10
Cole Bolchoz	3 (new appointee)	1
David Cantrill	7 (new appointee)	7
Darren Carroll	1 (resigned in February)	1
Sharon Clopton, Chair	12	12
Roy Dawkins	7 (new appointee)	6
Jeri Haga	5 (resigned in June)	0
Rachael King	6 (resigned in June)	5
Tom Risso	12	11
John Sanders	12	10

In 2013 the Department of Planning and Zoning processed 67 ARB applications. The applications are classified as major applications, involving new site development and building construction, and minor applications, including signs, exterior renovations, and landscaping. The major applications reviewed by the Board included new developments for Kimbrell's Furniture, Universal Storage, and the new City Fire Department Headquarters as well as Fire Station III.

Planning Commission

The Planning Commission is responsible for updating and revising the City’s zoning ordinance and the Comprehensive Plan, hearing applications for property rezoning and assigning street names.



Planning Commission (L to R): Seated – Doug Quinn, Barry Washington, Connie Myers, Paul Connerty, Jeffrey Smith, Darrell Williams

Planning Commission Members	Number of Meetings 2013	2013 Attendance
Paul Connerty	10	7
Connie Myers	10	8
Doug Quinn	10	9
Jeffrey Smith, Chair	10	9
Allen Wall	10	7
Barry Washington	10	9
Darrell Williams	10	10

Throughout 2013 the Commission prioritized the needs for updating the City’s zoning ordinance and design guidelines, researched and composed ordinance drafts, and held public hearings for public discussion and questions. In service to the Commission, the Department of Planning and Zoning researched and prepared nine zoning ordinance amendments, processed two rezoning applications, and reviewed street name approval requests.

Zoning Board of Appeals

The Zoning Board of Appeals (ZBA) is the quasi-judicial body responsible for hearing requests for variances from the city’s zoning ordinance, appeals of administrative decisions made by the Zoning Administrator, as well as conditional use permit applications. The Department of Planning and Zoning assists the ZBA by processing these cases. Due to the nature of such requests, the ZBA only meets as needed. In 2013 the Zoning Board of Appeals held public hearings for variance requests for six properties.



**ZBA (L to R): Standing- Gerald Stinson, Tom Volkmar, James Fisk.
Seated – Larry Monheit, Butch Clift, Jason Dillard**

ZBA Members	Number of Meetings 2013	2013 Attendance
Butch Clift, Chair	7	6
Jason Dillard	7	6
James Fisk	7	7
Larry Monheit	7	7
Gerald Stinson	7	6
Tom Volkmar	7	7

Summary

Throughout 2013 the Department of Planning and Zoning continued to provide a high level of customer service in serving the diverse needs of city residents, corporate citizens, community institutions and government offices. The Department began the process of researching and studying needed ordinance revisions in an effort to assist in the updating of the City’s zoning ordinance to support the newly published Comprehensive Plan and to facilitate well planned, sustainable long term growth and development. The Planning staff has created new review criteria in an effort to provide thorough review and consideration of proposed project design criteria and site compatibility.

Fire Department

About the Department

The City of Goose Creek Fire Department is divided into three divisions: Fire, Emergency Medical Services and the Inspection Division. These divisions work together to provide life-saving and property-protection services.

The Department accomplishes four functions:

- Fire Suppression (including Hazardous Material Mitigation and Rescue Procedures)
- Fire Prevention
- Building and Fire Inspections
- Emergency Medical Services

Mission Statement

The City of Goose Creek Fire Department is dedicated to the citizens of the City in providing life saving and property protection services. Each member of the department shall support the mission by subscribing to the following values:

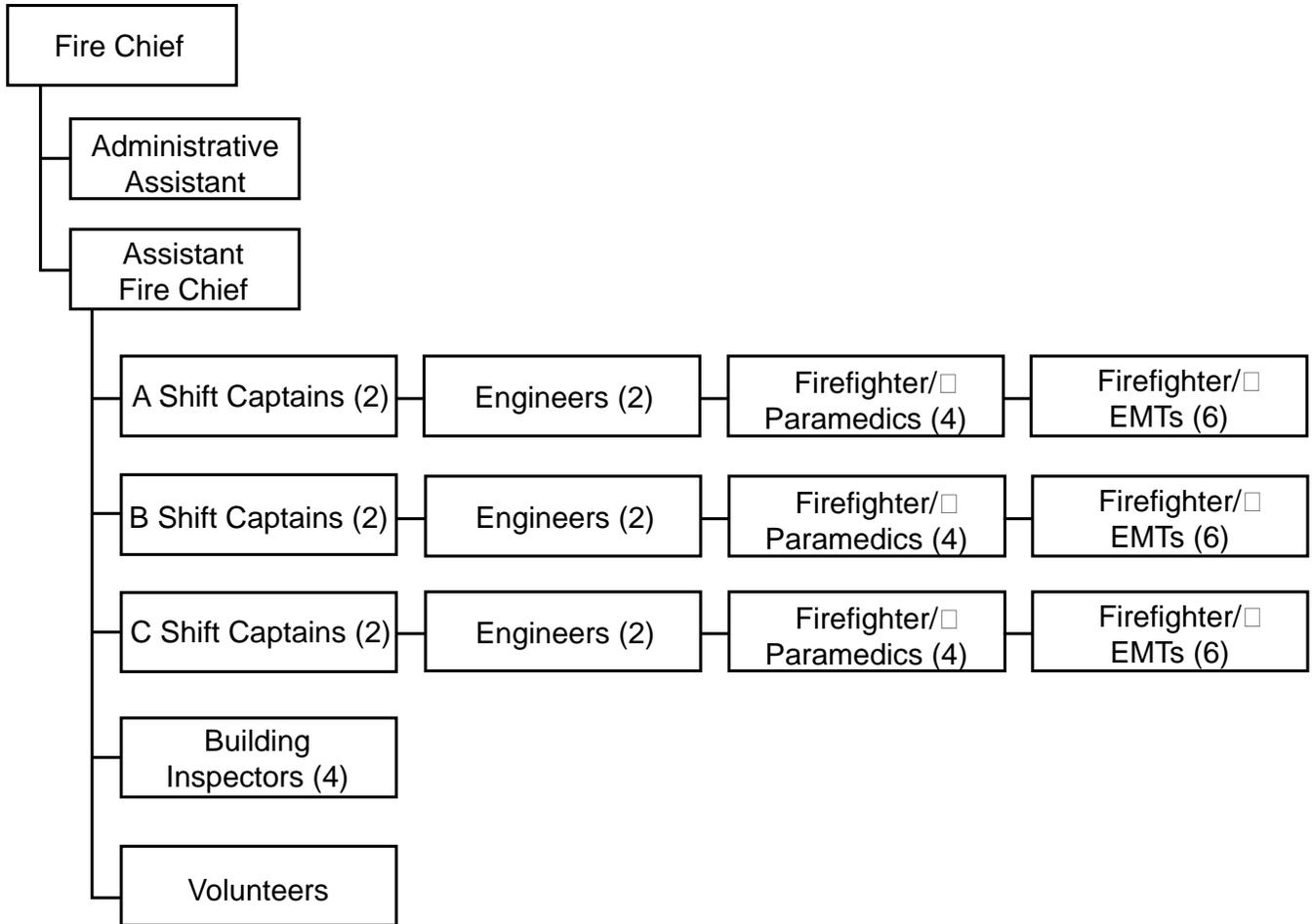
For the Community:

- Recognize that the community is the reason for presence.
- Value the faith and trust of the community, and continually work to deserve that confidence through attitude, conduct and accomplishments.
- Lives are more important than property.
- The safety of the public is of paramount importance, followed closely by the safety of members.
- All members of the public are entitled to the best efforts of staff.

For the Department:

- Strive for excellence in everything.
- Honesty, fairness and integrity will not be compromised.
- Continually seek effectiveness, efficiency and economy.
- Unity and teamwork are stressed as being a mutual advantage as an organization.
- Members are continually encouraged to improve themselves as individuals and employees.
- The free exchange of ideas is encouraged.
- Provide professional and courteous service at all times.
- Be sensitive to the changing community needs.

Personnel



Awards and Recognition

- Simeon Abdon – Department Employee of The Year

Fire Suppression, Hazardous Materials and Rescue

Fire Department Emergency Response

Activity	Number
Structure	48
Vehicle	19
Brush/Grass	43
Miscellaneous	131
Hazardous Conditions	37
Service	195
Cancel/False	209
Rescue/Medical Assist	1,583
TOTAL	2,281

Average Response Time	4:53
Lost Money Due To Fire	\$1,616,540
Man Hours Invested	9,126
Daily/Specialized Training Hours	6,092

The basic element of fire suppression is a well-trained staff. Firefighters begin with 13 basic courses certified by the South Carolina Fire Academy. Goose Creek Fire Department also requires all firefighters to be trained as an EMT-Basic or Advanced EMT.

Maintaining the currency of this training is a top priority for the Goose Creek Fire Department. Four (4) hours of monthly training are required for emergency medical personnel. Annual classes and testing are required for infection control, first responder and CPR. This does not include the additional hours logged within the fire station every month covering the entire spectrum of fire suppression and emergency response. This training keeps the Goose Creek Fire Department in compliance with standards of the Insurance Services Office Inc. (ISO) and other National Standards. On a regular basis, personnel take accuracy tests on their knowledge of the maps of the City.

All Goose Creek Firefighters exceeded minimum training requirements in 2013. Advanced training includes technical rescue, equipment maintenance, Hazardous Material Training and arson detection/investigation. On and off duty training is strongly encouraged and helps create a work force that is confident and takes pride in their activities.

Emergency Medical Services

Goose Creek EMS provides skilled paramedics and includes advanced life support and transport. In addition, all firefighters are trained as a Basic Emergency Medical Technician (EMT).

During 2013, the Emergency Medical Services Division continued to offer CPR training to other City Departments as well as interested members of the public.

All Fire Department personnel were tested for Hepatitis B during 2013 to comply with OSHA Bloodborne Pathogens Regulations.

Following is the 2013 summary of the Emergency Medical Services activities:

- Patients Seen – 1,998
- Patients Transported –1,662
- No Transports - 426
- Standby – 3
- False/Cancelled – 387

AVERAGE RESPONSE TIME	5:41
TOTAL EMS CALLS FOR 2010	2,401
MANHOURS	5,538

Building Inspection Division

The Inspection Division combines fire prevention with comprehensive building inspection services. These services include:

- Plan review for new construction
- Building code compliance inspections
- Investigations of citizen complaints
- Fire prevention inspections of public assembly and commercial properties
- Fire prevention training programs

2013 Building Inspection Division Summary

Activity	Number
Foundation	670
Exterior Sheeting	692
Framing	1,211
Plumbing	1,195
Electric	1,225
Mechanical	1,168
Gas Safety	191
Interim Power	792
Certificate of Occupancy	212
Courtesy/Miscellaneous	1,498
TOTAL	8,854

Fire Prevention and Public Education

The Goose Creek Fire Department believes that active fire prevention education is one of the most important factors in reducing losses due to fire. Every Fire Department employee participates in educating the public on fire prevention issues. Topics include:

- Fire Prevention
- General Fire Safety Information
- CPR classes
- Basic First Aid
- Fire Extinguisher Use

All residents are welcome to visit the Fire Station at any time. Each member of the Fire Department is willing to answer any questions or concerns that citizens may have.

To continue to improve services to the City, Fire Department employees spent 2013 collecting vital information on area businesses as part of a “pre-planning” process. Gathering data on a business’ floor plan and adjacent buildings aids in training and preparing for an emergency. Fortunately, the Fire Department had complete cooperation from all Goose Creek businesses.

2013 Summary of Fire Prevention activities:

- Man Hours – 710
- Individuals Reached – 14,000
- Public Events – 29
- Station Tours – 3
- CPR Students – 4

Miscellaneous Services

The Fire Department responds to many requests that may not fit into a particular category, but are worth mentioning. Most of these requests involve an additional medic or fire unit to be on stand-by at events.

Responding to these requests in no way hinders the ability to respond to other emergencies and, in fact, allows the Fire Department to prepare in case there is an emergency. These additional requests include:

- Goose Creek Recreation Events – Medic stand-by
- Yearly Mass Anointing at the Immaculate Conception Church – Medic stand-by
- Fourth of July Fireworks – Fully staffed engine present
- City Concerts – Fully staffed engine present

Issues of Concern and Points of Interest

As a tool to help assess the health and physical fitness of personnel, the Fire Department used the services of North Greenville Fitness and Cardiac Rehabilitation. Through this program personnel also increased their knowledge of preventative health measures.

The Fire Department continued to audit its written Standard Operating Procedures during 2013. Not only will this ensure that the Fire Department is in compliance with laws and regulations, it will also help the Department apply new technology and updated procedures to everyday operations.

Police Department

Purpose Statement

The staff of the Goose Creek Police Department is committed to:

Developing and promoting exemplary personal character, professional integrity, and a sense of honorable service within ourselves.

Establishing peaceful neighborhoods by providing proactive law enforcement and building vital, trust-based relationships.

Mission Statement

As the enforcement arm of the City government, the Goose Creek Police Department seeks to serve the needs of its people, businesses and community institutions for a safe, secure and orderly environment by maintaining law and order, preserving the peace and interceding to bring lawbreakers to justice.

The police department fulfills its mission by ensuring that the highest quality of service is provided at all times and in every instance and by the demonstrated commitment of police leadership to serve the staff and their families through the promotion of positive character qualities.

Investing time and energy into the development of positive character qualities will enable employees to successfully respond to life situations and establish trust-based relationships in their professional and personal lives.

Adopted June, 1997
Revised June 24, 1997
Revised August 31, 2005

Promotions, Awards, and Recognition

Promotions:

- Amanda McGhee promoted to Crime Analyst, January 28, 2013.
- Jeanne Shoener promoted to Communications Supervisor, June 29, 2013.

Awards and Recognition:

- Investigator Micah Fogle – Named Police Officer of the Year and City Employee of the Year.
- Records Clerk Amanda McGhee – Named Police Department Civilian Employee of the Year.
- Senior Chaplain Bill Thompson – Named Police Department Volunteer of the Year.
- Metro North Presbyterian Church of America – Recognized the entire police department with its annual appreciation breakfast.
- PFC Larry Elder – Recognized by the V.F.W. Post 10256 during their annual “Loyalty Day” celebration, May 5, 2013.
- The Goose Creek Police Department received the 2013 South Carolina Outstanding Traffic Safe Community Award from AAA Carolinas Foundation for Traffic Safety. This is the ninth consecutive year that the GCPD has received this award.
- The Sons of Confederate Veterans presented the Goose Creek Police Department with a Law Enforcement Appreciation Award, May 15, 2013.

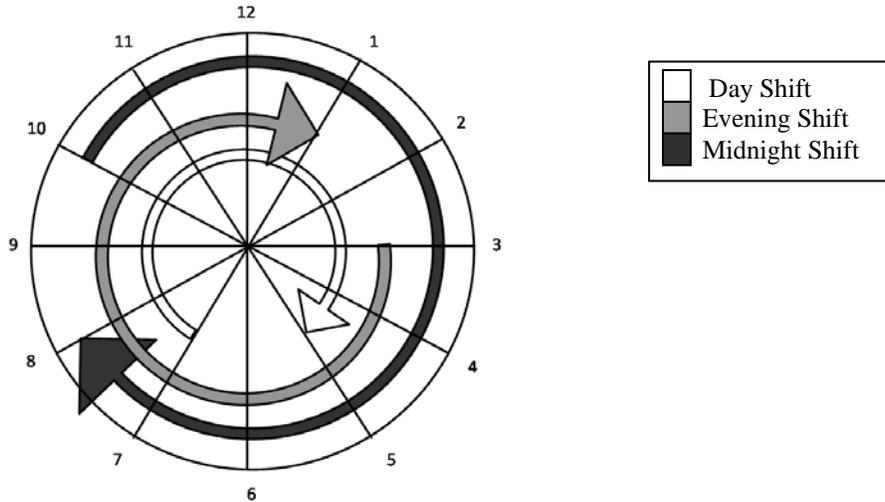
Points of Interest

- Purchased six new vehicles.
- Implemented premium pay for Field Training Officers.
- After nearly ten years of volunteer service as police chaplain, Senior Chaplain Bill Thompson relocated to Montgomery, Alabama, on February 25, 2013.
- Six agency members participated in the 7th annual “Real Men Read” program at Westview Elementary School.
- Conducted the Citizen Police Academy September 11 – October 29. Eighteen citizens graduated. Mayor Heitzler was the guest speaker.
- Retired two ineffective K-9s and purchased two replacements.

Uniformed Patrol Division

Service Delivery

Twenty-four hour coverage of the city is provided by overlapping 10-hour shifts as follows:



Shifts are staffed using an A and B squad configuration as follows (refer to organizational chart for squads):

S	M	T	W	T	F	S
				Team 2B Team 3B Team 4B	Team 2A Team 2B Team 3A Team 3B Team 4A Team 4B	Team 2A Team 3A Team 4A
Team 2A Team 3A Team 4A	Team 2A Team 3A Team 4A	Team 2B Team 3B Team 4B	Team 2B Team 3B Team 4B	Team 2A Team 3A Team 4A	Team 2A Team 2B Team 3A Team 3B Team 4A Team 4B	Team 2B Team 3B Team 4B
Team 2B Team 3B Team 4B	Team 2B Team 3B Team 4B	Team 2A Team 3A Team 4A	Team 2A Team 3A Team 4A			

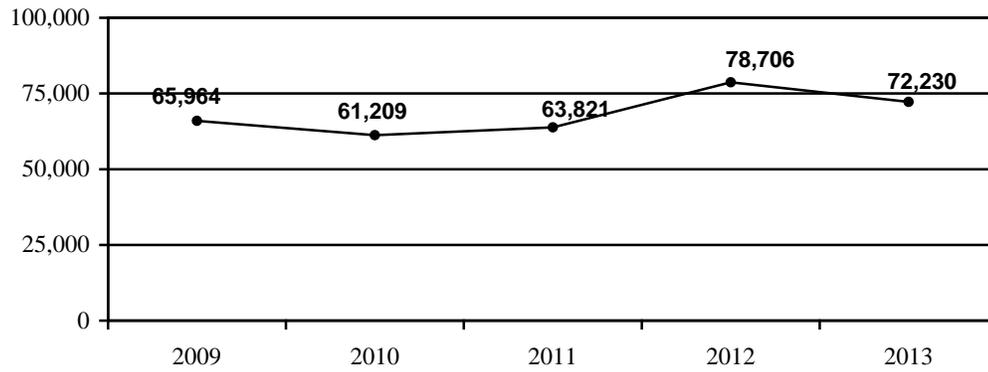
(Typical 2 week pay period)

Teams rotate shifts every 7th Thursday. The shift rotation pattern is midnight to evening, evening to day, and day to midnight.

Calls for Service

The Patrol Division answered 72,230 calls for service in 2013.

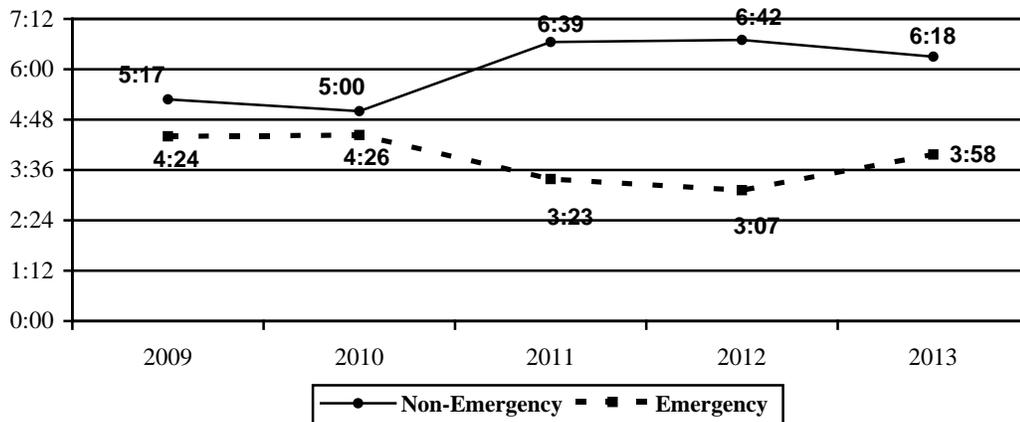
Calls for Service



Response Times

Response times for 2013 were 6 minutes and 18 seconds for non-emergency and 3 minutes and 58 seconds for emergency.

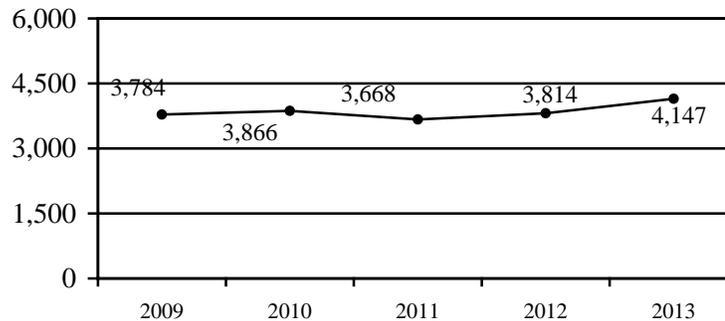
Average Response Times Minutes/Seconds



Crime Reporting and Enforcement

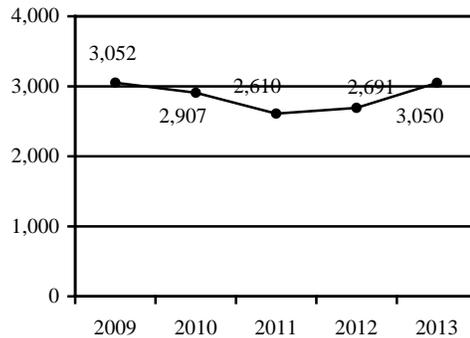
The Patrol Division wrote the majority of the department's 4,147 incident reports related to criminal and non-criminal incidents in 2013.

Department Wide Incident Reports Written

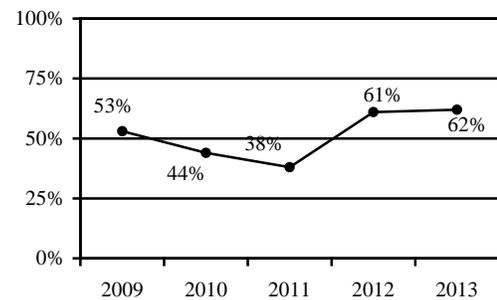


There were a total of 3,050 (+13%) Uniform Crime Reporting (UCR) offenses in 2013.

UCR Reportable Offenses



UCR Reportable Offenses Cleared

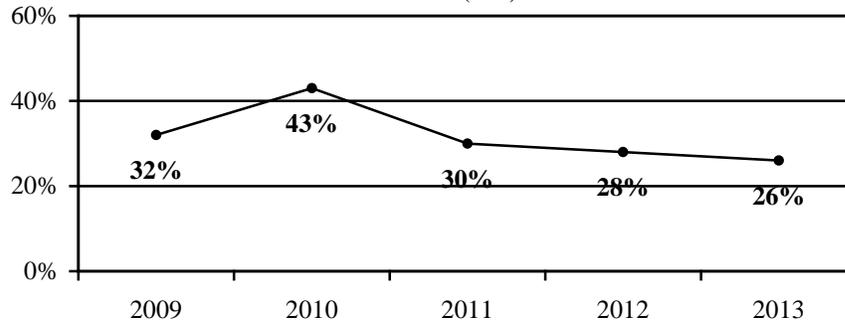


Part I Offenses

	2009	2010	2011	2012	2013	% Change
Aggravated Assault	85	107	76	71	64	-10%
Arson	14	11	9	5	4	-20%
Breaking and Entering (Structure)	175	163	134	173	194	12%
Criminal Sexual Conduct	35	38	34	42	50	19%
Larceny	431	485	492	490	482	-2%
Motor Vehicle Theft	51	51	62	70	55	-21%
Murder	0	0	0	2	1	-50%
Robbery	42	17	24	22	19	-14%
Total	833	872	831	875	869	-0.7%

Part I Offenses Cleared

In 2010, Kidnapping/Abduction (100) was removed as a Part 1 Offense and Arson (200) was added

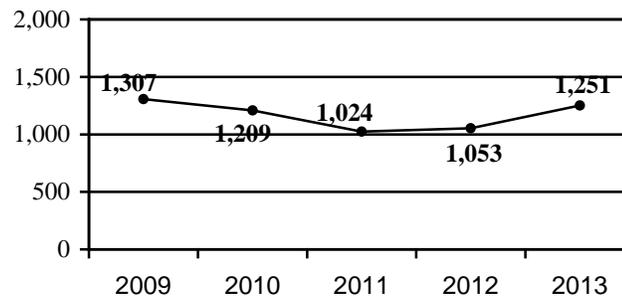


Also included in the total reports written are the following offenses:

Offense	2009	2010	2011	2012	2013
Domestic Violence	157	158	204	189	201
Total Assaults	402	457	481	497	486
Shoplifting	245	231	238	250	283
Trespassing	48	34	50	37	39
Breaking & Entering Vehicle	111	155	127	144	94
Disturbing School	16	22	17	26	26
Forgery & Credit Card Fraud	106	127	104	94	116
Vandalism	339	332	245	287	261

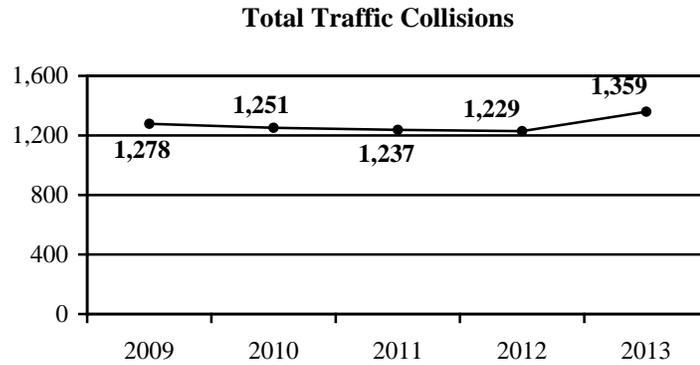
The patrol division made the majority of the department's 1,251 arrests in 2013.

Department-wide Arrests

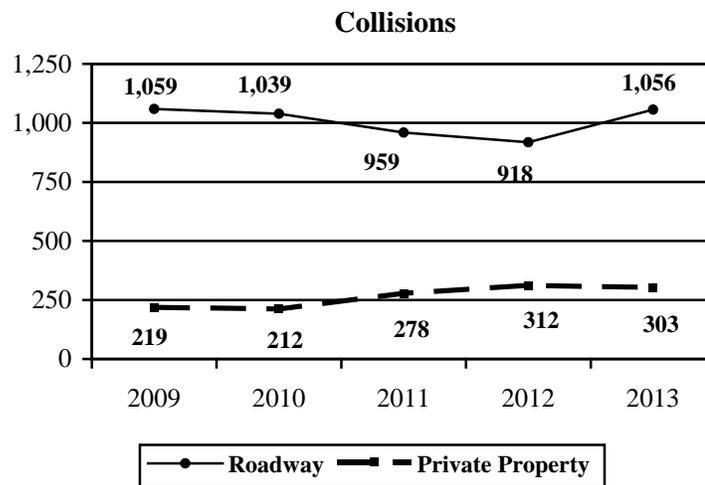


Traffic Collisions

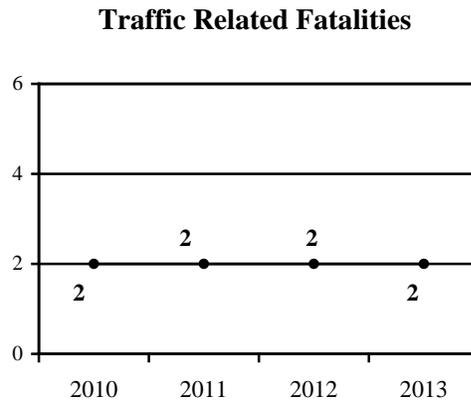
There were 1,359 traffic collisions investigated during calendar year 2013.



Traffic collisions were investigated both on roadways and private property.



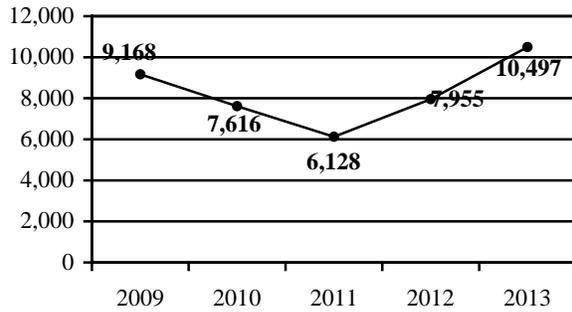
There were a total of 2 traffic related fatalities from two separate collisions investigated in 2013. Alcohol was not a factor in either of the collisions.



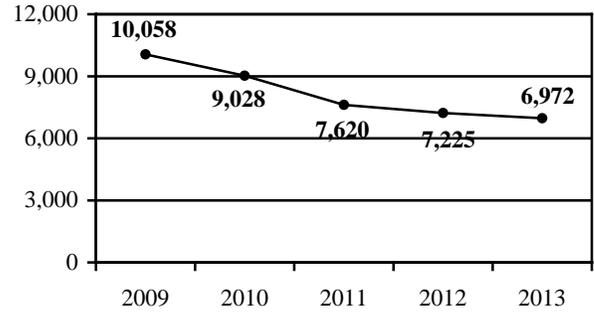
Traffic Enforcement

There were 10,497 traffic stops conducted and 6,972 traffic tickets issued by patrol and traffic officers.

Traffic Stops

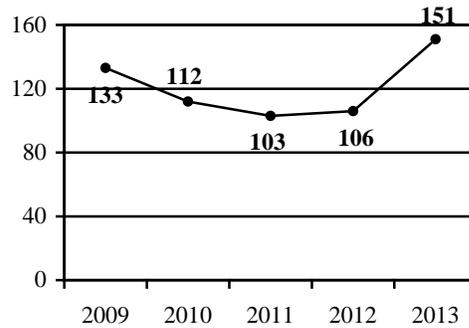


Traffic Tickets Issued



Patrol and traffic officers arrested 151 motorists for driving under the influence (DUI) in 2013.

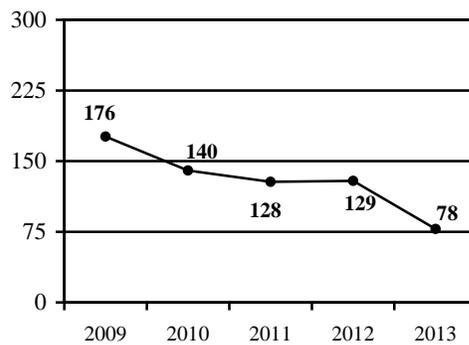
DUI Arrests



Parking Enforcement

There were 78 parking tickets issued in 2013.

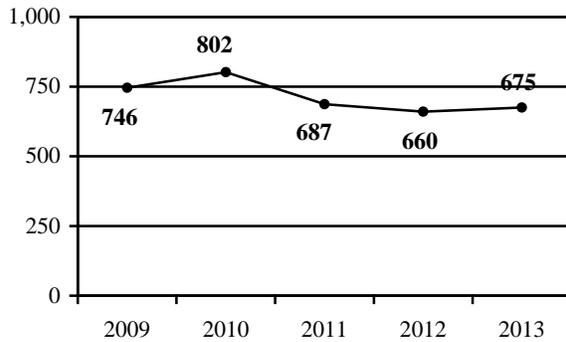
Parking Tickets Issued



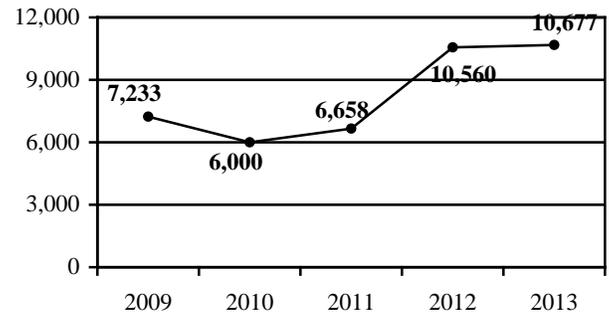
Community Services

The Patrol Division provided a variety of community services, many of which are reported by the Special Operations Division. Some highlights of these services are unlocking citizen vehicles, house-watch checks, and issuing crime prevention notices informing citizens they could have been the victim of crime.

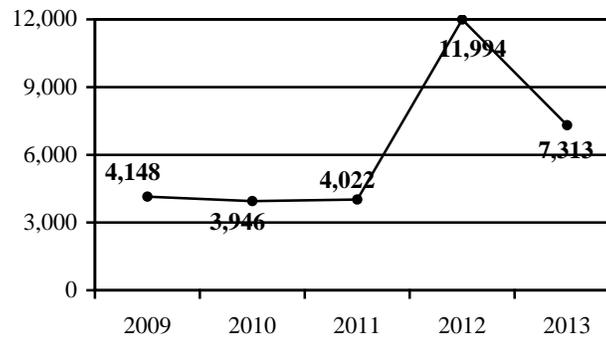
Citizen Vehicles Unlocked



Number of Houses Checked (Housewatch Program)



Crime Prevention Notices Issued

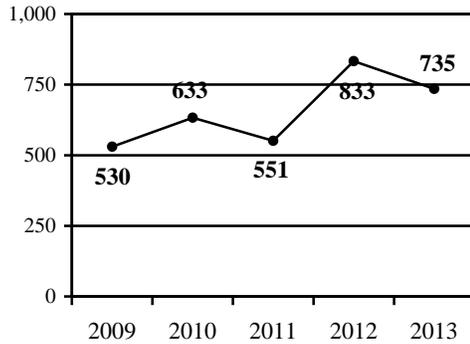


Criminal Investigations Division (CID)

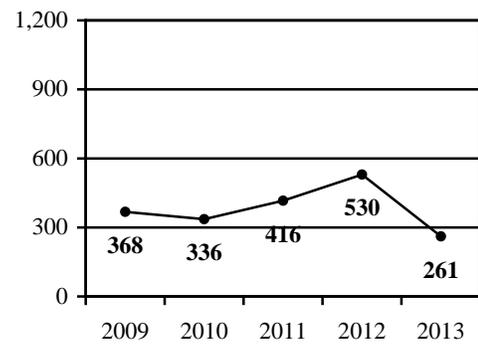
Warrants Served

The Criminal Investigations Division tracks all warrants served department-wide. There were 735 arrest warrants and 261 bench warrants served for a total of 996 warrants served in 2013.

Arrest Warrants Served



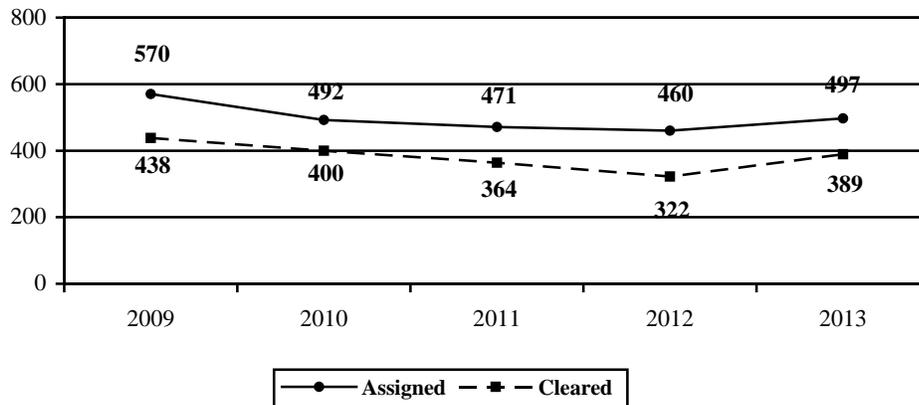
Bench Warrants Served



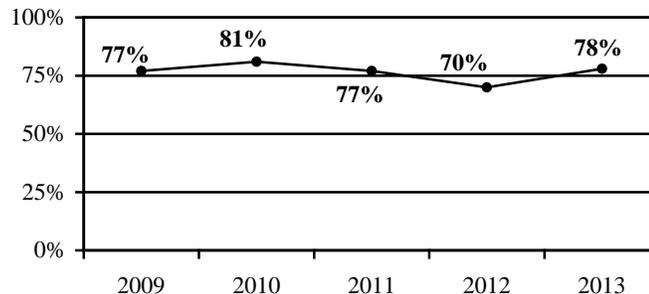
Case Load and Clearances

A total of 497 cases were assigned to investigators in 2013. Investigators cleared 389, which equals 78% of the cases assigned.

CID Cases



Percentage of Cases Cleared



Cases Assigned and Clearances by Type

	Total Cases	Arrest	Ex-Cleared	Unfounded	Active	Adm. Closed	Total Cleared	% Cleared
Murder	1	1					1	100%
Attempted Murder	4		2			2	2	50%
Kidnapping	2	1	1				2	100%
Criminal Sexual Conduct	16	1	6	8	1		15	94%
CSC with a Minor	22	4	6	11	1		21	96%
Robbery (Business)	4	1	1		1	1	2	50%
Robbery (Person)	6	1	1	2		2	4	67%
Assault & Battery	3			1	1	1	1	33%
Stalking								
CDVHAN								
CDV								
Arson	3	2	1				3	100%
Burglary (Business)	3					3		0%
Burglary (Residential)	49	17	10	3	5	14	30	61%
Motor Vehicle Theft	4		4				4	100%
B & E Motor Vehicle	9	1	4			4	5	56%
All Other Larceny	64	21	21	4	5	13	46	72%
Forgery	30	13	8	3	2	4	24	80%
Fraud	82	11	12	33	2	24	56	68%
Identity Theft	18	2		13		3	15	83%
Rec. Stolen Property	4	1	2		1		3	75%
Indecent Exposure								
Runaway	12		12				12	100%
Missing Person	14		12	2			14	100%
Contribute to Delinquency of Minor	1		1				1	100%
Child Neglect	1			1			1	100%
Child Abuse	16	3	3	7	2	1	13	81%
Elder Neglect								
Elder Abuse	1	1					1	100%
All Other Crimes	68	35	11	14	2	6	60	88%
Death (Suicide)	11		7		4		7	64%
Vice Crimes:								
Narcotic Offenses	49	28	4	14	2	1	46	94%
Prostitution								
Gambling								
Organized Crime Offenses								
Totals:	497	144	129	116	29	79	389	78%

Narcotics Investigations

	Total	Arrest	Ex-Cleared	Unfounded	Active	Adm. Closed	Total Cleared	% Cleared
	Cases							
Cocaine	4	4					4	100%
Crack	2	2					2	100%
Opiates	3	3					3	100%
Hallucinogens								
Stimulants	1	1					1	100%
Depressants								
Cannabis "Marijuana"	19	19					19	100%
Schedule Class III/IV	2	2					2	100%
Meth	4	3				1	3	75%
Narcotic Investigations	21		4	16	1		20	95%
Totals	56	34	4	16	1	1	54	96%

Clearance Terms:

Ex-Cleared (Exceptionally Cleared) –

A suspect has been identified; however, the department lacks sufficient evidence for a conviction or the victim refuses to press charges.

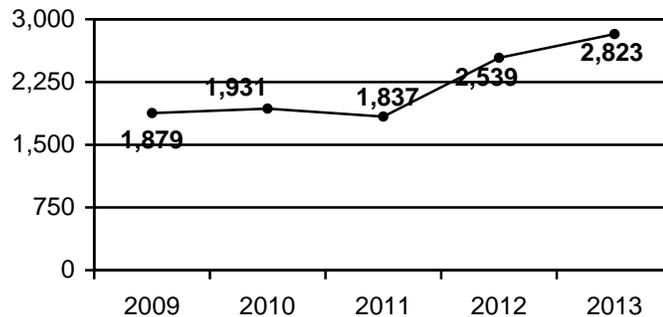
Adm. Closed (Administratively Closed) –

There is no evidence and all leads have been exhausted. The case can be re-opened when leads become available.

Evidence

The Crime Scene Investigator (CSI)/Evidence Technician processed 2,823 items of evidence in 2013.

Items of Evidence Processed



Special Operations Division

Special Weapons and Tactics (SWAT) Team

The Goose Creek Police Department has established a Special Weapons and Tactics (SWAT) Team to respond to critical incidents such as Barricaded Subjects, High Risk Warrant Service, Drug Search Warrants, Hostage Situations, and Domestic Terrorism. The SWAT Team, consisting of a Commander, a Team Leader, and 12 team members, attends specialized training to prepare for their missions. The SWAT Team trains monthly and participates in regional tactical team training to better prepare for multi-jurisdictional response. The SWAT Team is a voluntary collateral function comprised of officers throughout the agency.

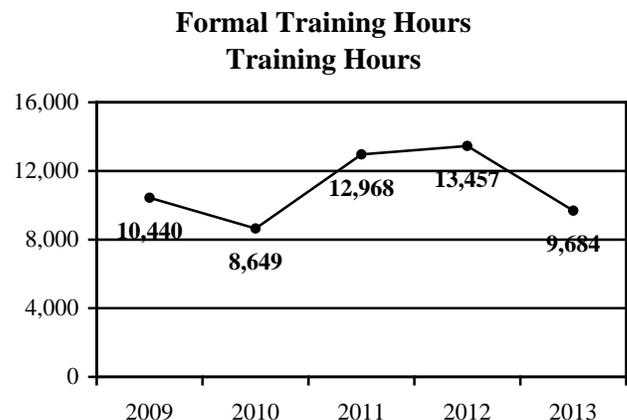
Department Training

An emphasis on a quality training program is a priority to the City of Goose Creek Police Department because of the highly visible nature of police officers. This (combined with the large amount of interaction with citizens, businesspersons, and the general public) is why officer training is so important.

An educated and well-trained officer will conduct himself/herself in a positive, professional manner. This focus on training has created a professional image and a reputation of public trust and confidence that has become the trademark of both the department and the City.

Officers receive training in a host of topics, ranging from legal and procedural guidelines to qualifications with weapons carried by the officers. Training is an ongoing function within the agency. Each officer is required to re-qualify and re-certify on a regular basis.

The department conducted 17,888 in-service/roll-call training hours, 9,684 formal training hours, and a grand total of 27,572 (-16%) department-wide.



Crime Prevention

The Special Operations Division is responsible for the Police Department's community oriented policing activities. Crime prevention and education programs allow citizens to become a vital partner in the City's safety efforts.

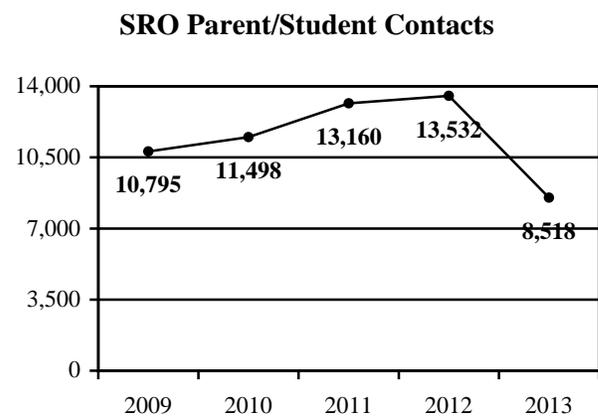
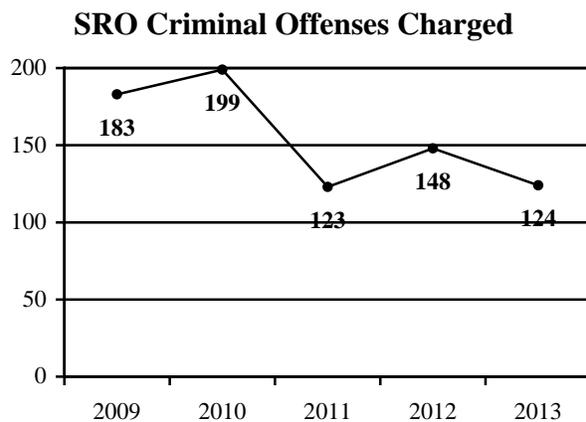
In an effort to foster increased participation and equitable representation Citywide, the police department created a full-time crime prevention specialist position in order to better meet the needs of the City. This function conducted 12 crime prevention meetings, 40 child safety seat checks, and made 151 business contacts in the 2013 calendar year.

School Resource Officers

The duties of the School Resource Officer include:

- Handling all criminal activities that occur on school property
- Counseling and referrals
- Providing and assessing school security
- Establishing crime prevention programs within the school

The Goose Creek Police Department has 2 full-time school resource officers (SROs) assigned to Stratford High School and 1 full-time SRO is assigned to Westview Middle School. The fourth full-time officer is the SRO supervisor (lieutenant) who floats between all 8 of the schools in the city limits. SROs levied 124 criminal charges and held 8,518 contacts with parents and students in 2013.



Communications

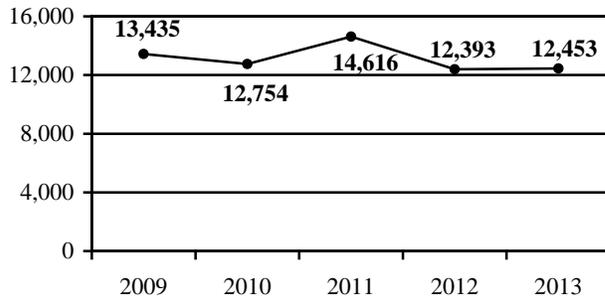
The City of Goose Creek Police Department's Communications Center is a 24-hour operation that is under general supervision of the Communications Supervisor.

The communications center is responsible for dispatching and monitoring all radio equipment for the City including:

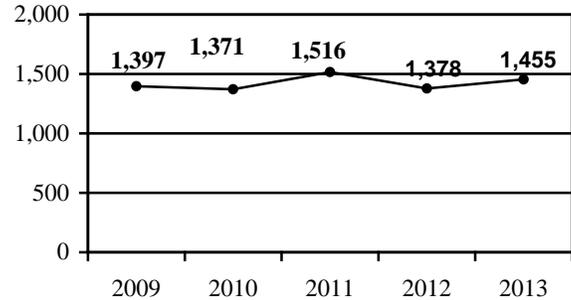
- Police
- Fire
- Emergency medical services (EMS)
- Mutual aid
- Public works
- Sanitation divisions

The communications specialists are responsible for gathering information, evaluating situations, processing all information into the Computer Aided Dispatch (CAD) system, assisting callers, and dispatching the proper parties to related calls. The section consists of 4 lead communications specialists and 8 full-time communications specialists.

9-1-1 Calls Answered



Held Calls

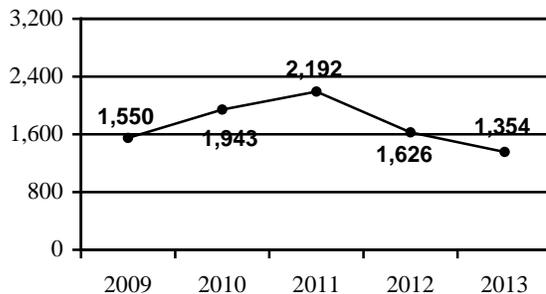


Animal Control

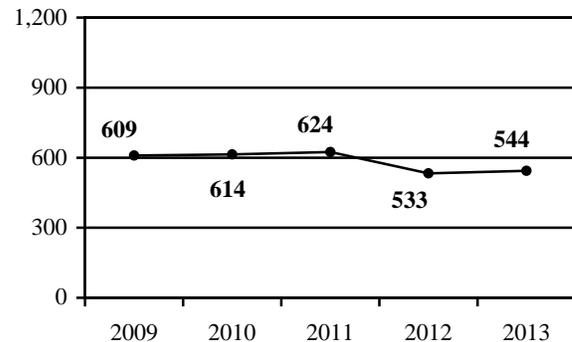
The City of Goose Creek provides 2 animal control personnel. These are non-sworn employees who wear a designated animal control uniform. They respond and deliver essential services using marked animal control vehicles (pickup trucks).

Animal control officers answered 1,354 calls for service and impounded 544 animals.

Animal Control Calls Answered



Animals Impounded



Police Cadet Program

The Police Cadet Program is a partnership between the Boy Scouts of America and the Goose Creek Police Department. Cadets are young men and women between the ages of 14 and 20. Cadets learn the various aspects of law enforcement and compete in local and state competitions, as well as serve in and assist with the many special events and programs in which the Police Department participates.

Youth Court

Youth Court provides a service that is twofold. The purpose of Youth Court is to give juvenile offenders the opportunity to be tried by a group of peers instead of a typical jury trial. The program also educates the teenagers conducting the trial – teaching them about the judicial process and rule of the law through a hands-on approach. These courts are one of the fastest growing crime intervention and prevention programs in the Nation.

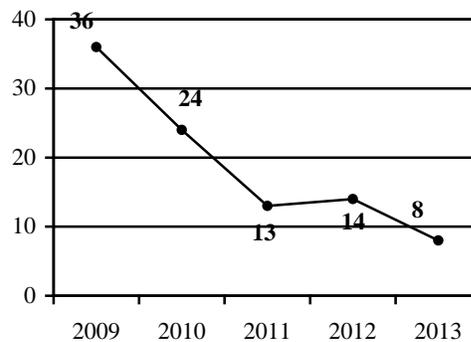
In the City of Goose Creek, Youth Court offers a judicial procedure in which peers sentence nonviolent juvenile offenders. By involving the community and family members of offenders and victims, our youth court influences the lives of juveniles in a unique and positive way.

The City's Youth Court is comprised of students from Goose Creek and Stratford High Schools. Students can elect to become a part of the youth court program by signing up for this credited course at either of the high schools in Goose Creek.

The students are given youth court training classes through several means other than the assigned instructor. City judges, police officers, and attorneys are called in as guest instructors. During court, each student is given the opportunity to be the bailiff, defendant or prosecution attorney, or one of the three judges who preside over each individual case.

The program is very successful for both the teenage participants and the juvenile offenders. Officers referred 8 cases to youth court in 2013.

Youth Court Referrals



Office of Professional Standards (OPS)

Service Delivery

The records window is open from 8:00 a.m. to 5:00 p.m. Monday thru Friday for a total of 45 hours per week. Internal and external customers have access to records during this time. All division employees are scheduled to work Monday thru Friday from 8:00 a.m. to 5:00 p.m. with the exception of community service specialists whose schedules are adjusted according to workload.

Accreditation

The department was re-assessed by the Commission on Accreditation for Law Enforcement Agencies (CALEA) in August of 2011. Subsequently, the department was awarded its 3rd reaccreditation in November of 2011 at CALEA's fall conference in Colorado Springs, Colorado. The department earned the distinction "With Excellence" on this award. This distinction is indicative of our demonstration of adherence to standards and professional approach to the accreditation process.

The department will invite Assessors from CALEA to conduct an on-site assessment during the summer of 2014 as we seek our 4th reaccreditation award from the Commission.

Internal Affairs

Complaints made against the agency or personnel are classified as either Supervisory Investigations (SIs) which are complaints of a minor nature or Internal Affairs investigations (IAs) which are complaints of a more egregious nature. A total of 11 separate IA investigations and 24 separate SIs were conducted subsequent to internal and external complaints.

A total of 73 incidents involving use-of-force and 11 vehicle pursuits were statistically tracked. Seven personnel early warning system (PEWS) alerts were generated.

OPS Activities

	2009	2010	2011	2012	2013
Use of Force Incidents	63	60	61	58	73
Vehicle Pursuits	4	6	5	1	11
PEWS Activations	11	13	6	3	7

Grants

The department applied for and received a \$2,000 matching-fund reimbursement from the South Carolina Municipal Insurance Risk Financing Fund (SCMIRF) for the purchase of 5 TASER units.

The department applied to the South Carolina Department of Public Safety (SCDPS) Office of Highway Safety and Justice Programs (OHS&JP) under the Justice Assistance Grant (JAG) Grant Program for \$20,000 for the purchase of an automated license plate reader (ALPR) unit. This grant application was denied by SCDPS due to insufficient funding.

Applicant Processing

A total of 102 sworn and 36 civilian applicants were processed for potential employment in 2013. Processing includes, at a minimum, logging biographical data and checking criminal and driving records.

Polygraph Examinations

A total of 35 polygraph examinations were conducted for employment, 2 were conducted as part of a criminal investigation, and 20 polygraph examinations were conducted at the request of outside agencies.

Department of Public Works

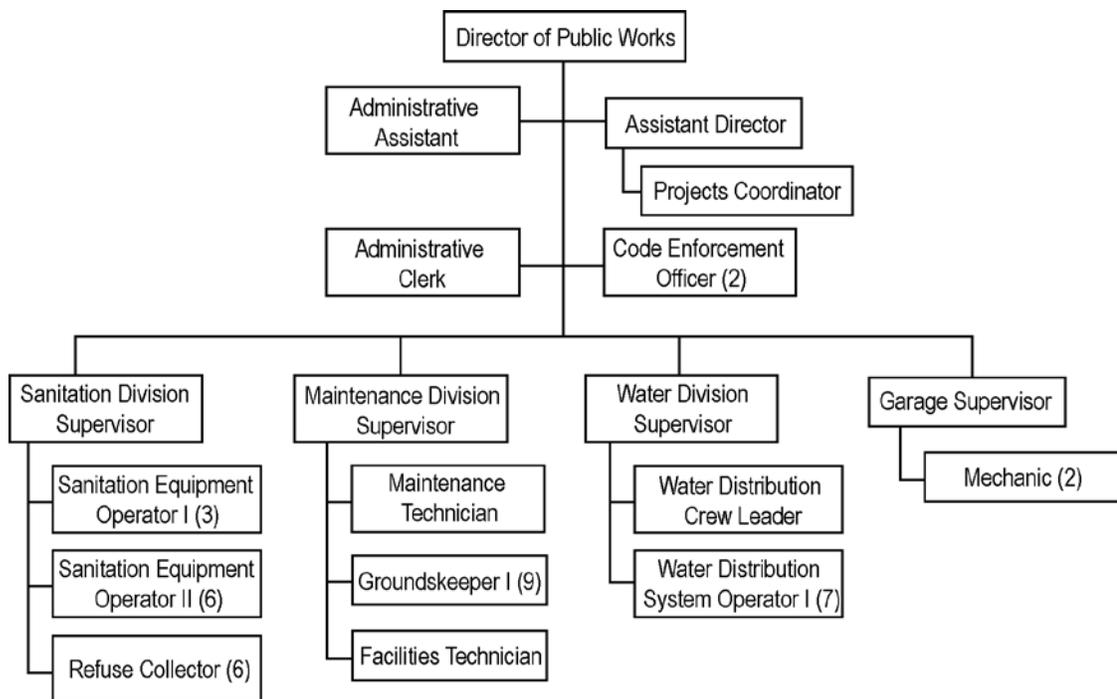
About the Department

The City of Goose Creek Department of Public Works is a multi-functional organization dedicated to providing quality, efficient, and cost effective public services to the citizens of Goose Creek.

The Public Works Department is comprised of four divisions; Water, Sanitation, Maintenance, and Garage. Water, Sanitation, and Maintenance are visible to the public on a daily basis and provide direct services to the Citizens of Goose Creek. The Garage staff provides repair and maintenance to the City's vehicles, heavy equipment, machinery, and small engines.

The Department of Public Works employs a total of 49 individuals within the four Divisions.

Personnel



Downtown Streetscape:

The Department of Public Works, in cooperation with the design engineer, provided construction management of the Downtown Redevelopment Project. The Button Hall Avenue/Etiwan Drive streetscape, the final phase of this project, was completed in 2013.

Hiker/Biker Trails:

The City partnered with SCDOT as a Local Public Agency (LPA) to manage the construction of The Plantation North Boulevard Extension Hiker/Biker Trail. The project was completed in September, 2013.

Geographic Information System (GIS):

The Department continued its Geographic Information System (GIS) implementation. The water system continues to be maintained and provides an accurate depiction of the City's water system. The Department began building a comprehensive stormwater system layer in 2013 utilizing post-construction as-built information.

Stormwater:

In order to comply with revised regulations, the Department submitted a new application and was approved for a general permit to continue to be the authority for the discharge of stormwater within the City to the waters of the state of South Carolina.

An aquatic buffer was incorporated at the Municipal Lake using various wetland plants and grasses to improve the filtering of pollutants, stabilize the edge of the lake and reduce the potential for future erosion.

The Department designed and installed a storm drainage system for the reflecting pond on the eighteenth hole at the Crowfield Golf Course to eliminate uncontrolled discharge during rain events. This project involved the installation of two drainage structures and over five hundred feet of piping. Included in the construction was the installation of a drawdown valve to allow maintenance around the perimeter of the pond and an emergency spillway to control the direction of flow out of the pond.

Department staff performed 160 stormwater compliance inspections in 2013.

Risk Management:

The Department's Workplace Safety Council conducted three department-wide training seminars covering the federal change from material safety data sheets (MSDS) to safety data sheets (SDS), first aid, and lockout-tagout procedures in 2013.

The Council is also thoroughly reviewing each section of the Department's safety manual. Fleet safety has been the focus for 2013. Revisions are being made where needed and new policies such as safety cone use are being implemented.

The Council's objectives are to provide solutions to safety issues, disseminate safety information, conduct safety audits, and assist in the application of the DPW Safety Program.

Water System Master Plan Update:

The Department worked with Design South Professionals to update the hydraulic model of the water distribution system and used the model to evaluate and update the City's Water System Master Plan. This detailed study provided the information necessary to continue to provide quality service to our customers and meet the needs of the City well into the future.

Water Division

The Water Division has the responsibility of delivering a constant source of potable water to customers within the City's service district, and to ensure the City's fire suppression capabilities are adequately maintained.

The Water Division maintains over 138 miles of water lines, 1,890 valves, 691 hydrants and two elevated storage facilities. The Division responds to customer concerns, connects and terminates service accounts, and maintains equipment while ensuring operations are in compliance with the SC Department of Health and Environmental Control and the US Environmental Protection Agency. Routine responsibilities include:

- Repairing and Maintaining Water Lines
- Installing Taps
- Reading Meters
- Maintaining Valves and Hydrants
- Managing Cross-Connection Control Program
- Monitoring Water Quality throughout the Distribution System
- Monitoring the Water Distribution Supervisory Control and Data Acquisition System (SCADA)

The Division maintains and provides required documentation to State and Federal regulatory agencies. The City is a member of the Lake Moultrie Water Agency and the American Water Works Association's Partnership for Safe Water. A Consumer Confidence Report providing detailed information on the quality of the water in the City's system is provided to all customers annually.

Improvements to the water distribution system are made on a continuing basis. All water system upgrades are planned, coordinated, and managed by the Water Division.

Statistical Information:	2009	2010	2011	2012	2013
Annual Water Consumption (Measured in million gallons)	730.28	787.91	727.60	803.14	776.81
Repairs					
Service Lines	105	130	123	86	79
Main Lines	14	15	28	11	16
Valve Replacement	12	6	5	10	5
Fire Hydrant Replacements/Install	11	9	6	12	12
Taps: New Installations	289	292	243	183	141
Manual Meter conversion to AMR Meters	886	711	494	543	432

The City continues to implement the automated meter reading (AMR) program. During this past year, 183 new AMR meters were installed and 543 existing meters were converted in 2013 which equates to 71% completion for the conversion to Automated Meter Reads.

Water Division Accomplishments

- One employee completed the refresher Asbestos Pipe Handling course.
- All employees attended Introduction of the new Safety Data Sheets (SDS) Training.
- Four employees attended the AWWA Water Distribution Workshop.
- All employees attended Basic First Aid Training Seminar
- Four employees attended OSHA Hazard Communication Standard Updates.
- Eight employees attended a Fire Hydrant Training Class.

SC Department of Health and Environmental Control requires that all employees of the Water Division hold a Water Distribution Operator’s License.

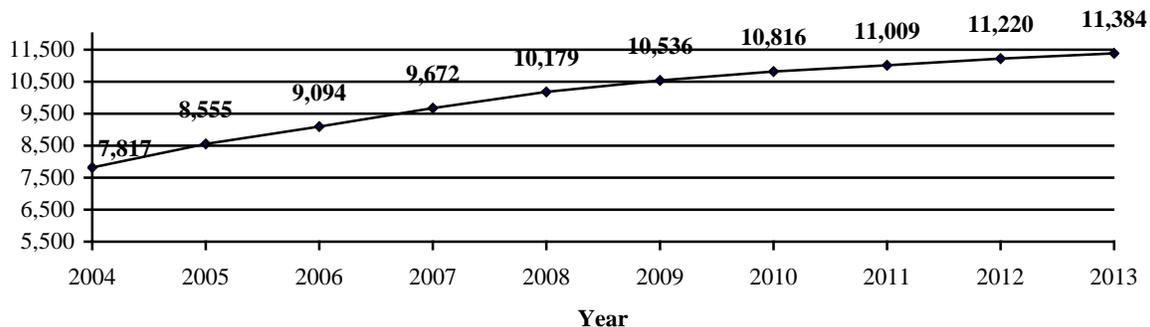
Water Distribution License	Employees
“A”	2
“B”	0
“C”	5
“D”	2
“Trainee”	0

Sanitation Division

Responsibilities

The Sanitation Division is responsible for the collection of household garbage, yard debris, metal goods; owner generated construction materials, and used household furnishings from the Citizens living inside the city limits of Goose Creek. Side door collection is offered to handicapped or senior citizens who are unable to place their refuse curbside. The removal and disposal of dead animals from rights-of-way is also a responsibility of the Sanitation Division.

**City of Goose Creek Sanitation Services
Ten -Year History of Customer Growth
(Number of Households Served)**



Sanitation Division Accomplishments

- Sanitation employees attended training in Fire Extinguisher Inspection & Proper Usage, Vehicle Safety, and Tagout for cleaning and greasing sanitation trucks and OSHA Safety Data Sheets (SDS) Training.

Types of Refuse Collected (Measured in Tons)	2009	2010	2011	2012	2013
Household	10,539	10,404	10,383	10,722	10,910
Yard Debris	3,302	3,599	3,398	3,287	3,527
Metal and White Goods	46	7	1	0	0
Construction Type Debris	785	796	797	784	850
Oil Recycled (Measured in Gallons)	9,670	9,995	5,945	8,270	7,950

Code Enforcement

The City employs two full time Code Enforcement Officers. Code Enforcement is responsible for ensuring compliance with various sections of the City of Goose Creek Code of Ordinances. Typical code enforcement activities include, but are not limited to, routine drive by property inspections, responding to citizen complaints and concerns, educating the public via interaction with civic groups and home owners associations and the local media, identification/prosecution of individuals responsible for health, safety, sanitation and appearance violations of the Code and acting as the City's representative in court in matters concerning Code Enforcement cases.

Statistical Information:	2009	2010	2011	2012	2013
Inspections	10,198	10,332	9,419	11,146	6,669
Complaints	36	18	44	49	54
Violations Corrected	3,825	3,145	4,014	5,162	3,206
Vehicles Removed or Brought Into Compliance	396	465	288	211	196
Summons Issued	119	106	81	138	64

Maintenance Division

Responsibilities

The Maintenance Division maintains the City's public areas, green spaces, main road rights-of-way and medians. The Division provides secondary drainage maintenance by keeping the City's thirty-nine (39) miles of ditches clear of overgrowth, litter and debris. The Maintenance Division monitors the condition of road surfaces and reports hazards to the responsible State or County agency. The Maintenance Division is also responsible for all the street signs in the city.

Primary responsibilities of the Maintenance Division are verifying the need and ordering the installation of residential street lighting, maintenance of the City's buildings beyond the scope of janitorial responsibilities, upkeep and installation of the City's landscaped areas, maintenance of hiker / biker trails and mosquito abatement. The Maintenance Division investigates citizen concerns not directly related to water or sanitation.

In addition to the widely varied tasks assigned to this division, maintenance personnel routinely perform sanitation duties and assist the Water Division during emergency situations.

Accomplishments:

- Replaced 200 linear feet of sidewalks throughout the City of Goose Creek.
- Supervisor and one employee attended Vegetation Maintenance training and Mosquito Control Training.
- Removed trees and cleaned the underbrush from the ditches in Pineview, Camelot, Greenview, Foxborough, Fairfax, Cadbury, Hunters Woods, Braemoor, Woodland Lakes and Colonial Heights subdivisions.
- Poured concrete pads and installed benches and trash containers around the municipal lake.
- Cleared underbrush around City lot on Red Cypress.
- All employees attended DPW safety training sessions.
- Installed wetland plantings at the Municipal Lake
- Installed a storm drainage system for the Crowfield Plantation reflecting pond.

Statistical Information:	2009	2010	2011	2012	2013
Man-hours logged for specific assignments:	17,793	19,359	21,086	20,456	17,972
Solid Waste Collection (Sanitation)	1,576	1,418	1,925	3,407	2,449
Drainage Maintenance	3,000	4,033	3,489	2,980	2,801
Buildings, Grounds, Special Projects	7,796	7,673	8,639	6,925	5,202
Road Rights-of-Way & Bike Trails	6,708	6,235	7,033	7,144	7,520
Mosquito Abatement (# of times sprayed)	58	40	33	53	35

Garage Division

Responsibilities

The Garage Division is responsible for the preventive maintenance and repair of the City's vehicle fleet of 163 pieces of rolling stock, including those designed for special municipal services; police, fire, and sanitation. They also maintain the City's wide range of power equipment inventory. The Garage Division maintains the City's fuel storage and distribution system.

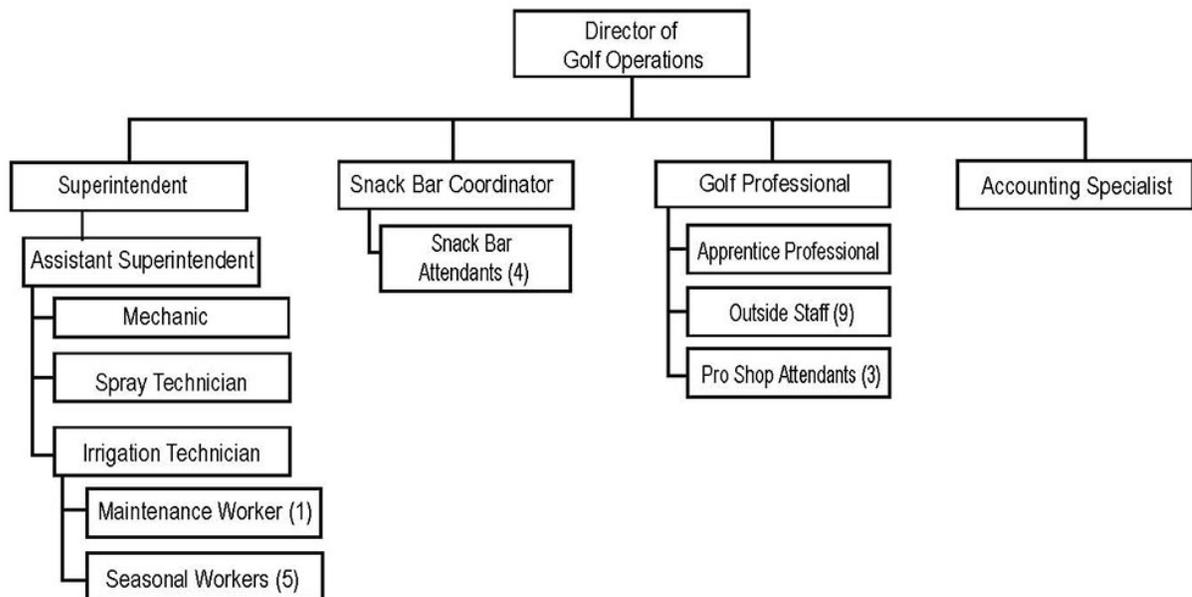
Accomplishments

- Installed new center cylinders in side loader.
- Completed 899 maintenance work orders.
- Completed a monthly average of 56 additional miscellaneous repairs.

Crowfield Golf Club

Crowfield Golf Club is a Championship 18 hole golf club located in the Hamlets subdivision of Crowfield Plantation. Open to the public, Crowfield is committed to offering a great golf experience for the citizens of Goose Creek at an affordable price.

Personnel



2013 Highlights and Points of Interest

- Hosted 36,279 rounds of golf
- Maintained steady revenues and continued reduction of expenditures
- Co-Hosted Summer Concert Series with the Recreation Department
- Co-Hosted Annual Oyster Roast at City Pool with Recreation Department
- Hosted 3rd Annual Goose Creek Classic Economic Development Golf Tournament
- Offered Holiday room rentals during the winter months
- Offered the ladies weekly golf clinics to promote women's golf
- Hosted multiple charity and corporate golf tournaments throughout the year
- Hosted Stratford and Hanahan High School Golf Teams
- Continued City Newsletter coupons to promote community awareness
- Maintained goal of being one of the best consistently maintained golf courses in the area
- Maintained steady membership levels equal to 2012
- Continued Golf Marketing plan to promote the course

Recreation Department

About the Department

The Goose Creek Recreation Department is responsible for the administration of a wide variety of high quality recreation programs and facilities which serve our residents. Programs are offered for all ages and include opportunities to participate in sports, the arts, special events, aquatics and various other activities. The Recreation Department is committed to providing affordable recreational opportunities for residents as well as safe, welcoming and well-maintained parks and facilities.

Facilities

The Goose Creek Community Center houses the fitness center, two basketball gymnasiums, climbing wall, walking/running track, administrative offices, multi-purpose room and preschool room. The Casey Community Center has a gymnastics center, multi-purpose room, and classroom/preschool room. Athletic fields include Felkel Field, Dogwood Park and Foster Creek Park. The maintenance division operates out of a separate facility. The City pool and tennis courts are located at the Crowfield Golf Club. In addition there are ten neighborhood parks throughout the City that are maintained by the Recreation Department.

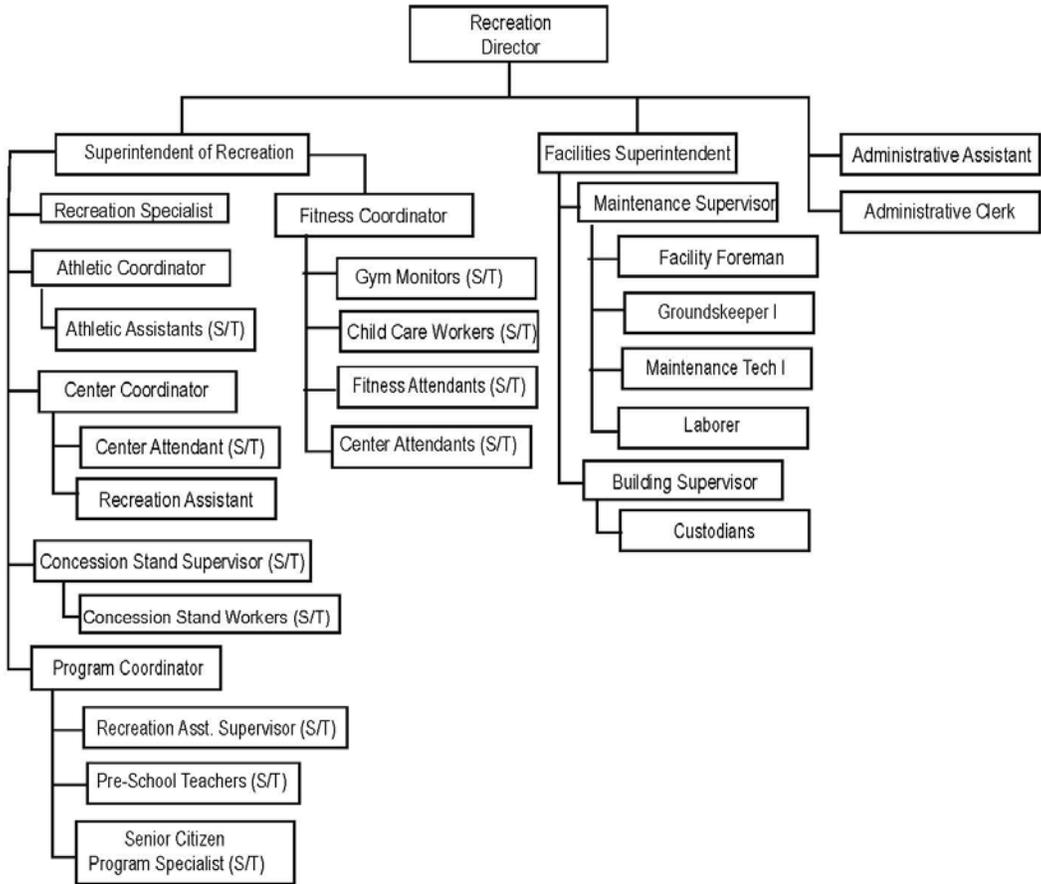
The Goose Creek Recreation Department consists of six divisions:

- Athletics
- Programs
- Special Events
- Fitness & Employee Wellness
- Concessions
- Park and Facility Maintenance
- Pool and tennis courts

The Recreation Department employs a total of 22 full-time employees and approximately 25 part-time and seasonal staff. The number of part-time seasonal staff will grow to approximately 40 in the summer with staffing for summer camp programs. In addition to part time staff, the department uses individual contractors to teach specific programs and classes.

The Recreation Department receives input from the Recreation Commission, a volunteer board comprised of seven members: Chairman Jerry Glass, Nancy Trevino, Edwin Hiott, Milton Terre, Gaye Huskey, Yvonne Turner and Kevin Condon.

Personnel



Athletic Division

The Athletic Division of the Recreation Department offers a well-rounded lineup of sports programs with well-maintained athletic fields.

Facilities:

- Felkel Field sports complex - 7 baseball fields and 2 concession stands
- Dogwood Park- 1 football field, 1 soccer field plus a concession building
- Dennis Park - 1 regulation baseball field
- Foster Creek Park- includes 3 soccer fields and concession building
- Two basketball gymnasiums in the Community Center

Accomplishments:

- 12U Baseball All-Star team played in the Regional Cal Ripken tournament
- 12U Baseball All-Star team won the State Cal Ripken Championship for the 3rd time
- Developed a new series of monthly basketball programs called “At the Buzzer”
- New youth summer camp called Grasshopper Golf teaching basic golf skills
- Two Middle School volleyball teams made the playoff this year

ACTIVITY	2010	2011	2012	2013
Baseball	361	349	362	381
Softball	151	154	147	157
T-Stars/T-Ball	163	217	154	142
Middle School Baseball	0	0	13	0
Spring Soccer	236	225	211	270
Spring Basketball	411	344	338	392
Football	286	300	346	294
Cheerleading	63	77	90	62
Fall Soccer	392	336	360	326
Basketball	345	326	336	338
Fall Ball	55	56	70	87
Middle School Volleyball	38	44	47	34
Total Participation	2501	2428	2474	2483

Program Division

The Program Division is responsible for planning, organizing and directing a variety of classes and programs for all ages. The Program Division is dedicated to providing quality recreational, cultural and educational opportunities to Goose Creek residents. Staff continually strives to offer a wide selection of activities, classes, programs and camps at affordable prices to our residents. The Program Division handles all room rentals and party packages at both Community Centers as well as the South Berkeley Senior Center.

Program Facilities:

The Casey Community Center

- Gymnastics center
- Two classrooms
- Multi-purpose room

The Goose Creek Community Center

- Multi-purpose room
- Preschool room

Accomplishments:

- Added new classes including a popular Lego Robotics camp
- Continued the monthly amateur artist exhibit at the Community Center which features local artists and schools
- The Goose Creek Recreation Booster Club scholarship program provided recreational scholarships for 25 children
- Continued providing activities for senior citizens at the S. Berkeley Senior Center
- Continued the Romp 'n Roll playgroup which provides parents and young children the opportunity to experience the gymnastics center
- Continued to provide full-day gym camps during school holidays and teacher workdays
- Continued year-long programs of dance instruction, recreational and competitive gymnastics, karate and adult community education classes
- Bright Beginnings and Half Pints preschool programs continued to be full with waiting lists
- A variety of summer camps were offered for ages 4-14 throughout the summer
- Room rentals for 2013:

Community Center	24
Casey Community Center	34
Senior Center	19
Gymnastics party	13
Gymnasium rentals	12
Party rentals	5
Eubanks Park rentals	63

Special Events Division

The Special Events Division is responsible for developing, organizing and directing a variety of creative and entertaining special events for the Recreation Department, including departmental special events as well as large-scale city-wide events. The Special Events Division coordinates schedules, facilities, staffing, logistics, services, and all arrangements for the successful execution of each special event.

Accomplishments (Special events for 2013)

- **Shamrock Run** was a 3K run and walk around the Municipal Center and the lake. We had 100 registrants for this new event.
- **Giant Yard Sales** are held each spring and fall at the Casey Center. These are very popular events and spaces always sell out.

- **Easter Rock Hunt** lets children ages 8 and under to search for hundreds of candy-filled plastic eggs at Eubanks Park. The Easter Bunny made an appearance for photos and hugs. Volunteers from Freedom Life Church assisted with this event.
- **Beach & BBQ Festival** celebrated its second year with a live band, free children's area, food vendors, and a Cornhole tournament.
- **Sounds of Summer** was a free six-week concert series held at the Crowfield Golf Club which included a different band each week, in addition to food vendors. 2013 was the third year for this event.
- **Fabulous Fourth in the Creek** was rained out for 2013.
- **Halloween Carnival** was moved inside the Community Center and offered carnival booths and free candy to local children. The Stratford High School JROTC manned the carnival booths. A costume contest was added this year. The event was expanded to both gyms at the Center in 2013.
- **Outdoor Movie "Wreck It Ralph"** was shown on a 20x20 foot screen behind the Municipal Center. The event was free and concessions were available.
- **Fall Festival** was coordinated with assistance from Drew Sineath and Associates, LLC who originated the festival. There were 80 vendors and sponsors, on-going entertainment, a huge kid's area and food vendors. The crowd was estimated at 4,000. The City will assume full coordination of the event in 2014.
- **Lakeside Light Display** was held for the second year in 2013. This event kicks off the Christmas season and included lighted displays around the lake, visits with Santa, music by Westview Middle School and a performance by the Marrington School of the Arts. There were two evenings of hayrides around the lake that included cookie decorating and marshmallow roasting.

Fitness Division

The Fitness Division of the Recreation Department runs a state-of-the-art fitness center with cardio and strength training areas as well as two gymnasiums, climbing wall and walking track. The Fitness Division coordinates fitness programs including aerobics/fitness classes and personal training. The Fitness Division assists with the City Employee Wellness program. Incentives for the employee program are wellness reward hours, increments of time off that full-time employees can earn by participating in certain wellness sponsored activities and events. All City employees and their spouses receive a free membership to the fitness center.

Facilities:

Goose Creek Community Center

- Fitness Center
- Walking / running track
- 2 basketball gymnasiums
- Climbing Wall

Equipment:

The fitness center has a full range of strength training and cardio equipment.

- 7 Treadmills
- 10 Elliptical
- 6 Bikes
- 1 Step Mills
- 16 Nautilus Strength Training pieces of equipment
- 1 Captains Chair
- 3 Bench Press Machines

Accomplishments:

- A schedule of 29 fitness classes is designed to meet the needs of all members. Monthly classes include seven Easy Does It Classes, three Zumba classes, sixteen aerobics classes and three water classes in the months of June, July, and August.
- Offered orientation classes for new members and averaged two classes per week
- Personal training

2013 Community Center Fitness Memberships

Month	Adult	Youth	Employee	Golf
January	373	44	20	6
February	268	40	9	4
March	271	50	12	0
April	221	33	15	0
May	172	12	18	4
June	211	37	22	10
July	287	31	12	1
August	186	20	22	2
September	157	23	7	1
October	203	26	13	0
November	148	36	18	1
December	167	26	9	1
2013 Totals	2,664	378	177	30

Park and Facility Maintenance Division

The Parks and Facilities Maintenance Division provides routine maintenance and special improvements to four athletic complexes, several local parks, City swimming pool, tennis courts, playgrounds and picnic shelters located throughout Goose Creek. The Maintenance Division assists in special events with staff and equipment along with the daily preparation and maintenance of all athletic facilities. The Maintenance Division supports other divisions within the Recreation department by providing supplies and equipment and assisting in special event set-ups and break-downs.

Facilities:

The Park and Facility Maintenance facility is located adjacent to the Felkel Field Sports Complex on Lucy Drive.

Accomplishments:

- Laser graded and renovated fields 5 & 7 at Felkel Field
- Rebuilt six batting cages including new concrete, carpet and lights in each cage
- New irrigation system on field 1 at Felkel Field
- New scorekeepers stations behind backstops on fields 5, 6, 7 at Felkel Field
- Replaced damaged dugout tops at Felkel Field
- Prepared area for driveway and parking area at Liberty Hall Park
- Completed roof repairs to the maintenance shop building
- Cleared and landscaped Dogwood Park adjacent to Liberty Hall Road
- Ran a new water line and installed water cooler at the tennis court at the Crowfield pool

Concession Division

The Concession Division is responsible for selling food and drinks at recreation facilities during activities. The Concession staff is responsible for inventory control, stocking of products, purchasing and selling items and cash management.

Facilities

Concession areas are located at Felkel Field (2 concession areas), Dogwood Park, Foster Creek Park and the Goose Creek Community Center.

Accomplishments:

Concession revenues were affected by extensive rain during the spring 2013 baseball season. Many games at Felkel Field were rained out. The concession division was still able to realize a profit.

Concession Revenue 2013

	Budgeted	Actual
Community Center	\$25,000.00	\$23,199.22
Dogwood Park	\$10,000.00	\$6,554.63
Felkel Field	\$40,000.00	\$29,347.17
Foster Creek Park	\$2,000.00	\$1,557.19
Total	\$77,000.00	\$60,658.21

Concession Expense 2013

	Budgeted	Actual
Direct Costs (Including Cost of Goods Sold)	\$43,000.00	\$34,128.09
Wages	\$20,000.00	\$13,447.05
Personnel Benefits (Payroll Expenses)	\$4,288.00	\$2,188.20
Indirect Costs	\$7,727.00	\$4,065.53
Total	\$75,015.00	\$53,828.87

Pool and Tennis Division

The Pool and Tennis Division is responsible for operating and maintaining the City pool and tennis courts located at Crowfield Golf Club.

Facilities

- Crowfield Golf Club – 4 tennis courts
- Crowfield Golf Club – 1 25/yard, 6-lane swimming pool plus a storage/office building

Accomplishments:

- Three high schools (Stratford, Goose Creek and Northwood Academy) rent the pool for swim team practices. The pool is also the home of the Killer Waves Swim Team.
- Provided trained lifeguards whenever the pool was open
- Offered a range of swimming instruction for a variety of swim levels
- Four tennis courts were resurfaced
- Offered private pool rentals for parties to provide additional revenue

Pool & Tennis Court Memberships - 2013

	Pool	Free Pool for Golf Member	Tennis	Free Tennis for Golf Member
January	0	0	2	0
February	2	0	4	0
March	0	0	3	0
April	21	1	5	0
May	114	3	3	1
June	120	14	6	5
July	20	4	2	0
August	0	0	17	0
September	0	0	10	0
October	0	0	4	0
November	0	0	2	0
December	0	0	0	0
Yearly Totals	277	22	58	6
2012 Yearly Totals	343	30	50	5

The pool memberships were adversely affected by the abundance of rain during June & July.

Appendix: Major Equipment Inventory and Condition

Administration Department

Qty.	Item	Condition
1	2002 Ford Explorer	Fair

Planning Department

Qty.	Item	Condition
1	2002 Chevrolet Impala	Good

Fire Department

Qty.	Year	Item	Condition
1	2007	ALF Quint	Excellent
1	2005	ALF Quint	Excellent
1	2002	Ford Explorer XLT	Fair
1	2013	Ford F-150	Excellent
1	2009	Ford F-150	Excellent
3	2004	Ford Ranger	Excellent
1	2006	Ford Ranger	Excellent
1	2005	Ford Super Duty F-250	Excellent
1	2004	American LaFrance Heavy Duty Rescue	Excellent
1	1998	AFE/Spartan 1500 GPM Pumper	Poor
1	1996	AFE - 1250 GPM Pumper	Good

The Fire Department's daily routine includes thorough equipment and vehicle checks. This usually eliminates unexpected problems in an emergency due to breakdowns or faulty equipment.

The Fire Department equipment is kept in such good working order, that replacements are usually due to the equipment being obsolete rather than out of service.

Police Department

Vehicle #	Year	Make	Model	Condition
05	2006	Chevrolet	Trailblazer	Good
09	2003	Chevrolet	Impala	Fair
13	2008	Ford	Crown Victoria	Good
18	2006	Chevrolet	Impala	Fair
19	2004	Chevrolet	Impala	Fair
20	2005	Chevrolet	Impala	Poor
22	2008	Ford	Crown Victoria	Good
23	2008	Ford	Crown Victoria	Good
27	2008	Ford	Crown Victoria	Good
29	2006	Chevrolet	Impala	Fair

30	2003	Chevrolet	Impala	Fair
31	2008	Ford	Crown Victoria	Good
32	2008	Ford	Crown Victoria	Good
33	2000	Chevrolet	15 pass. van	Fair
35	2006	Chevrolet	Impala	Fair
40	2001	Ford	Crown Victoria	Poor
41	2006	Chevrolet	Impala	Fair
43	2003	Chevrolet	Impala	Fair
46	2008	Ford	Crown Victoria	Good
48	2003	Chevrolet	Impala	Fair
49	2001	Ford	Crown Victoria	Poor
51	2006	Chevrolet	Impala	Fair
53	2008	Ford	Crown Victoria	Good
54	2006	Chevrolet	Impala	Fair
56	2001	Ford	Crown Victoria	Poor
57	2001	Ford	Crown Victoria	Poor
59	2003	Dodge	Durango SUV	Fair
63	1994	Ford	Armored Van	Fair
65	2005	Chevrolet	Impala	Poor
66	2005	Chevrolet	Impala	Poor
67	2007	Chevrolet	Impala	Good
68	2007	Chevrolet	Impala	Good
69	2007	Chevrolet	Impala	Good
70	2007	Chevrolet	Impala	Good
72	2007	Chevrolet	Impala	Good
73	2007	Chevrolet	Impala	Good
74	2007	Chevrolet	Impala	Good
75	2007	Chevrolet	Impala	Good
76	2008	Ford	Crown Victoria	Good
77	2009	Ford	Ranger	Good
78	2009	Ford	Crown Victoria	Good
79	2009	Ford	Crown Victoria	Good
80	2009	Ford	Crown Victoria	Good
81	2009	Ford	Crown Victoria	Good
82	2009	Ford	Crown Victoria	Good
83	2009	Ford	Crown Victoria	Good
84	2009	Ford	Crown Victoria	Good
85	2009	Ford	Crown Victoria	Good
86	2009	Ford	Crown Victoria	Good
88	2006	Chrysler	Town & Country	Good
1001	2010	Ford	Crown Victoria	Excellent
1002	2010	Ford	Crown Victoria	Excellent
1003	2010	Ford	Crown Victoria	Excellent
1004	2010	Ford	Crown Victoria	Excellent
1005	2010	Ford	Crown Victoria	Excellent
1006	2010	Ford	Crown Victoria	Excellent
1007	2010	Ford	Crown Victoria	Excellent
1008	2010	Ford	Crown Victoria	Excellent
1009	2010	Ford	F-150	Excellent

1101	2011	Ford	Crown Victoria	Excellent
1102	2011	Ford	Crown Victoria	Excellent
1103	2011	Ford	Crown Victoria	Excellent
1104	2011	Ford	Crown Victoria	Excellent
1105	2011	Ford	Crown Victoria	Excellent
1106	2011	Ford	Crown Victoria	Excellent
1201	2012	Chevrolet	Tahoe	Excellent
1202	2012	Chevrolet	Tahoe	Excellent
1203	2012	Chevrolet	Impala	Excellent
1204	2012	Chevrolet	Impala	Excellent
1205	2012	Ford	Escape	Excellent
1206	2012	Ford	F-150	Excellent
1207	2012	Dodge	Charger	Excellent
1301	2013	Chevrolet	Tahoe	New
1302	2013	Chevrolet	Tahoe	New
1303	2013	Chevrolet	Tahoe	New
1304	2013	Chevrolet	Impala	New
1305	2013	Chevrolet	Impala	New
1306	2013	Chevrolet	Impala	New

Department of Public Works

Division	Vehicle #	Year	Item	Condition
Garage	40	2000	Ford F-150	Good

Division	Vehicle #	Year	Item	Condition
Maintenance	3		Lazer Mower	Fair
Maintenance	2		Lazer Mower	Fair
Maintenance	10	2011	Kubota Tractor	Excellent
Maintenance	29	2000	Ford F-150	Good
Maintenance	35	2000	Ford F-150	Fair
Maintenance	39	1999	Ford F-150	Fair
Maintenance	43	2006	Ford F-250	Good
Maintenance	44	2005	Ford F-250	Good
Maintenance	46	2008	Ford F-150	Good
Maintenance	48		John Deere Mower	Fair
Maintenance	49		John Deere Mower	Fair
Maintenance	50		John Deere Mower	Fair
Maintenance	54	2007	Kubota	Good
Maintenance	27	2013	Ford F-150	Excellent
Maintenance	6	2001	Ford F-150	Fair

Division	Vehicle #	Year	Item	Condition
Sanitation	01	2005	Crane Carrier	Fair
Sanitation	4	2000	Ford F-150	Fair

Sanitation	26	1994	Ford LN 8000	Fair
Sanitation	31	2004	Freightliner	Good
Sanitation	32	2002	Freightliner	Good
Sanitation	33	2002	Freightliner	Good
Sanitation	36	2002	Freightliner	Good
Sanitation	41	2002	Freightliner	Good
Sanitation	47	1995	Ford LN 8000	Fair
Sanitation	51	2006	International	Good
Sanitation	52	2006	Freightliner	Good
Sanitation	53	2006	Freightliner	Good
Sanitation	18	2007	Crane Carrier	Fair
Sanitation	37	2003	Ford F-150	Good
Sanitation	56	2009	Crane Carrier	Good
Sanitation	58	2010	Ford Ranger	Excellent

Division	Vehicle #	Year	Item	Condition
Water	2	2000	Ford F-150	Fair
Water	3	2000	Ford F-150	Fair
Water	5	1998	Ford F-150	Fair
Water	8	2000	John Deere	Good
Water	9	2000	John Deere	Good
Water	11	2000	Ford F-150	Fair
Water	12	1994	Ford F-700 Flatbed Truck	Good
Water	13		Kobelco - Mini Excavator	Good
Water	15	2004	Ford F-250	Good
Water	16	2004	Jeep Liberty	Good
Water	28	2005	Ford F-250	Good
Water			Water Buffalo	Good
Water	17	2007	Ford F-150	Good
Water	55	2008	Ford F-150	Good
Water	57	1999	F-150	Fair
Water			Ditch Witch FX30	Good
Water			Sullivan Air compressor	Good
Water	14	2001	Jeep Cherokee	Fair

Crowfield Golf Club

Qty.	Item	Owned or Leased	Condition
1	1999 Jeep	Owned	Fair
4	2012 - 3320 Hybrid Triplex Mowers	Leased	Excellent
2	2012 - 3300 Hydraulic Triplex Mowers	Leased	Excellent
1	2008 - 3150 Triplex Mowers	Owned	Good
1	2012 - Exmark Z Mower	Leased	Good
1	2010 Toro Pro Force Turbine Blower	Owned	Poor
1	2008 - 4500 Rough Unit	Owned	Good
1	2012 - 4500 Rough Unit	Leased	Excellent

1	2008 - 5510 Fairway Unit	Owned	Good
2	2012 - 5510 Fairway Units	Leased	Excellent
1	2008 3500 Rough Unit	Owned	Good
1	2012 3500 Rough Unit	Leased	Excellent
1	2012 1200 Sprayer	Leased	Good
1	2012 5800 Sprayer	Leased	Good
1	2008 Kubota Tractor	Owned	Excellent
2	2012 Sand-Pros	Leased	Good
2	2012 Club Car Utility Carts	Leased	Good
1	2008 Workman Truckster	Owned	Good
1	2012 Workman HDX	Leased	Good
4	2008 Club Car Utility Carts	Owned	Fair
1	2008 Vacuum	Owned	Good
1	1986 John Deere Backhoe	Owned	Poor
1	2006 Dakota Topdresser	Owned	Good
1	2008 Buffalo Blower	Owned	Good
1	Vermeer Trencher (older)	Owned	Poor
1	1996 F150 Work Truck	Owned	Poor
70	2012 Yamaha Golf Carts	Leased	Good
1	Yamaha Beverage Cart	Leased	Excellent
1	Yamaha People Mover Cart	Leased	Excellent
1	Yamaha Range Picker Utility Vehicle	Leased	Good
1	2006 John Deere Aerifier	Owned	Good
1	2009 Aerway Slicer	Owned	Good

Recreation Department

Year	Item	Condition
1997	Ford F250/w diesel tank	Poor
1999	Ford F250 truck	Fair
2000	Ford F150 truck	Good
2005	Ford Escape	Good
2006	Ford flatbed truck	Excellent
2006	John Deere 110 tractor	Good
1995	John Deere 770 tractor	Poor
1997	Ford tractor	Poor
2002	John Deere F945 mower	Fair
2000	John Deere 2653-A reel mower	Fair
2002	Toro Workman	Fair
2007	John Deere Gator	Poor
2002	John Deere Gator	Poor
1992	Cushman Groom Master	Fair
2011	Toro Sidewinder mower	Excellent
2011	Toro Groundmaster mower	Excellent
2011	Kubota L3940 tractor	Excellent